

PARISH COUNCIL OF BENENDEN

Minutes of the Ordinary Meeting of the Parish Council held on Monday 18th March 2019, Iden Green Pavilion, 7pm

Present	Cllrs Beveridge, Cruse, Driver, Grant, Lewis, Manford, Skeet and Thomas
In Attendance	Cllrs Dawlings and Holden; C Levett, Clerk; 1 parishioner

Item		Action Responsibility
1. APOLOGIES	No apologies were received.	
2. PARISH COUNCILLOR CO-OPTION	The co-option of Peta Grant was confirmed and the Declaration of Acceptance of Office and Notification of Disclosable Pecuniary Interests duly signed. Cllr Thomas welcomed Cllr Grant.	
3. DECLARATION OF INTERESTS	There were no declarations of interest.	
4. MINUTES OF PREVIOUS MEETING	The Parish Council minutes from the meeting held on 18 th February 2019 were unanimously approved as a correct record of the meeting and signed by the Chairman.	
5. MATTERS ARISING AND OUTSTANDING ITEMS	<p>a. Parish Councillor Vacancies Cllr Thomas advised that following completion of the formal co-option process there is still one vacancy. It was unanimously agreed to advertise the vacancy for two months.</p> <p>b. Litter Bins Benenden Village Trust has requested that the Parish Council ask TWBC to move the litter bins from outside the front door of the Village Hall and the playground. The Clerk has spoken to TWBC. The bin at the playground can be easily relocated once the new playground is in place. Cllr Dawlings will speak to TWBC regarding the bin outside the Hall. Concerns were raised about drainage at the siting of the new playground. Cllr Dawlings will feed this back to BVT.</p> <p>c. Benenden Magazine Cllr Thomas advised that there have been changes in the editorial team. Cllr Thomas to follow up draft editorial guidelines.</p> <p>d. Memorial Bench Cllr Lewis met with Vanessa Wallace on 11th March to discuss her request for a memorial bench at the Green. It was unanimously agreed to replace one of the backless benches. Cllr Lewis to advise Vanessa Wallace. The Clerk to ask Terry Baldwin to repair a broken bench.</p> <p>e. Village Spring Clean Date agreed Saturday 13th April.</p> <p>f. Annual Assembly Date agreed Monday 20th May immediately after the Annual Parish Council meeting.</p>	<p>CL</p> <p>TD</p> <p>TD</p> <p>NT</p> <p>CL</p> <p>CL/JL/NT/RC</p>
6. REPORTS BY COUNTY AND BOROUGH COUNCILLORS	<p>Cllr Dawlings reported the following :</p> <ul style="list-style-type: none"> • Benenden Village Trust AGM 3rd June. Currently advertising for members. • NDP Meeting with TW to discuss TW Local Plan. • 'Local Magazine' Produced quarterly by TWBC and distributed to all households. • Refuse Contract The new contractors start at the beginning of April, although there will be no changes until September. Cllr Thomas asked about how the new contract might affect the charging for the Civic Amenity Vehicle, and this had been raised at the Parish Chair's meeting and the KALC Area meeting. Cllr Dawlings to follow up. <p>Cllr Holden reported the following :</p> <ul style="list-style-type: none"> • Joint Transportation Board Concerns raised about the rewriting of the agreement between County, Borough, District and Parish with Parish Council 	<p>TD</p>

Chairman..... Date.....

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These minutes are not a verbatim record of the meeting, but a summary of discussion and decisions taken at the meeting.

	<p>representatives voting to be removed.</p> <ul style="list-style-type: none"> • Social Prescribing Fair, Cranbrook Very well attended and very successful. The Social Prescribing Nurse to be asked to write an article for the Parish Magazine. • Lorry Campaign Work on this continues with consideration for the need to transfer powers to prosecute from the Police to the County Council. A positive meeting with the Department for Transport had taken place. • NDP There have been development issues in Hawkhurst and the Highways Authority not objecting to developments. • Highways There are an increasing number of issues with highways in Benenden, and the Parish Council requested that KCC visit to view these. The Clerk to contact Paul Catt, Highways Steward. 	CL
7. NEIGHBOURHOOD DEVELOPMENT PLAN	<p>The first rough draft consultation launch took place on 23rd February. The exhibition and presentation was well attended and well received. Once feedback has been received there will be a response to the informal consultation.</p> <p>Cllr Thomas, Paul Tolhurst and Jim Boot are working with AECOM to produce a Strategic Environmental Assessment. This will have a five week consultation period.</p> <p>Green Space Designation The NDP Team has written to the Parish Council regarding the designation of Cherryfields as a Local Green Space. The Parish Council unanimously agreed to this.</p>	
8. PARISH WORKS AND GENERAL MAINTENANCE	<p>Public Toilets</p> <p>Mr Murphy of Walnut Cottage has arranged the cleaning of the fascia of the public toilets. The Clerk to write to Mr Murphy and thank him.</p> <p>The Parish Council's attention was drawn to the fact that there are a few holes in the fascia. The Clerk to ask Terry Baldwin to look at.</p>	CL CL
9. REPORTS BY CHAIR AND PARISH COUNCIL REPRESENTATIVES	<p>Cllr Thomas attended the KALC Tunbridge Wells Area Committee meeting. Updates were given from other parishes on Neighbourhood Development Plans.</p> <p>Cllr Thomas attended the Parish Chair's meeting and advised the following : Steve Baughen will be attending the next meeting; discussions taking place to simplify Parish Councillors Code of Conduct and produce a more defined DPI declaration; issues regarding poor rural broadband are being considered.</p>	
10. PLANNING APPLICATIONS	<p>No planning applications had been received.</p> <p>It was noted that the Parish Council and Borough Council have been in agreement regarding recent applications.</p> <p>The Parish Council to consider working towards paperless planning.</p>	
11. HIGHWAYS & TRANSPORTATION	<p>a. Road Safety Details of a number of recent highways concerns had been circulated. The Clerk to speak to Paul Catt, Highways Steward.</p> <p>b. Speedwatch : An update from Gregg Stapley had been circulated. Volunteer numbers have increased to 15. Sites to monitor traffic at East End are being discussed and agreed with the Police.</p>	CL
12. RESOURCING	<p>a. Parish Council Monthly Finance</p> <p>The Parish Council Financial Transaction Report for February 2019 had been</p>	

	<p>circulated and agreed and the Parish Council ratified and approved the March 2019 payments list.</p> <p><u>Agreed March payments :</u></p> <table border="1"> <tr> <td>BACS</td> <td>edf energy</td> <td>Public Toilets</td> <td>51.84</td> </tr> <tr> <td>BACS</td> <td>CCC Finance</td> <td>Playground</td> <td>10000.00</td> </tr> <tr> <td>BACS</td> <td>Stationery Express</td> <td>NDP</td> <td>1302.00</td> </tr> <tr> <td>BACS</td> <td>Benenden Village Hall</td> <td>NDP</td> <td>75.00</td> </tr> <tr> <td>BACS</td> <td>Jim Boot</td> <td>NDP</td> <td>280.00</td> </tr> <tr> <td>BACS</td> <td>Tenterden Twilight</td> <td>Public Toilets</td> <td>328.00</td> </tr> <tr> <td>BACS</td> <td>C Levett</td> <td>Clerk's Wages</td> <td>817.26</td> </tr> <tr> <td>BACS</td> <td>Automated Systems Group</td> <td>Printing</td> <td>72.00</td> </tr> <tr> <td>BACS</td> <td>Arnold Cole</td> <td>Peppercorn Rent</td> <td>400.00</td> </tr> <tr> <td>BACS</td> <td>Sovereign Design Play</td> <td>Playground</td> <td>2000.00</td> </tr> <tr> <td>BACS</td> <td>HMRC</td> <td>Q4 Employer Contributions</td> <td>101.37</td> </tr> <tr> <td colspan="3">TOTAL</td> <td>15427.47</td> </tr> </table> <p>b. Grounds Maintenance Quotes</p> <p>Landscape Services has advised that the Parish Council has been paying for the cutting of the roadside verges which should have been carried out by KCC Highways. Landscape Services is yet to confirm its revised quote without the verges but has given an indication of what this might be.</p> <p>Based on the current figures available, and past issues with Landscape Services, the Parish Council agreed to offer the contract to Tompsett Landscaping.</p>	BACS	edf energy	Public Toilets	51.84	BACS	CCC Finance	Playground	10000.00	BACS	Stationery Express	NDP	1302.00	BACS	Benenden Village Hall	NDP	75.00	BACS	Jim Boot	NDP	280.00	BACS	Tenterden Twilight	Public Toilets	328.00	BACS	C Levett	Clerk's Wages	817.26	BACS	Automated Systems Group	Printing	72.00	BACS	Arnold Cole	Peppercorn Rent	400.00	BACS	Sovereign Design Play	Playground	2000.00	BACS	HMRC	Q4 Employer Contributions	101.37	TOTAL			15427.47	
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13. CORRESPONDENCE	<p>a. Overgrown Hedges Letter received from D Evans regarding overgrown hedges restricting use of the footpath and creating a hazard. Cllr Cruse to speak to the owner and request the hedge is cut back.</p>	RC																																																
14. PARISHIONERS' QUESTIONS	No parishioners' questions.																																																	
15. ITEMS FOR FUTURE CONSIDERATION	No items.																																																	
DATE OF NEXT MEETING	Ordinary Meeting of the Parish Council Monday 15 th April 2019, Memorial Hall, 7pm																																																	
	The meeting closed at 8.45pm																																																	

Clerk to the Parish Council, 19th March 2019