

PARISH COUNCIL OF BENENDEN

Minutes of the Ordinary Meeting of the Parish Council held on Monday 18th February 2019, Memorial Hall, 7pm

Present	Cllrs Beveridge, Driver, Lewis, Manford and Thomas
In Attendance	Cllrs Dawlings and Holden; C Levett, Clerk; 10 parishioners

Item		Action Responsibility
1. APOLOGIES	Apologies were received and accepted from Cllrs Cruse and Skeet.	
2. DECLARATION OF INTERESTS	Cllr Thomas declared an interest in planning application 19 00011. Cllr Beveridge declared an interest in planning application 18 03810.	
3. MINUTES OF PREVIOUS MEETING	The Parish Council minutes from the meeting held on 21 st January 2019 were unanimously approved as a correct record of the meeting and signed by the Chairman.	
4. MATTERS ARISING AND OUTSTANDING ITEMS	<p>a. Parish Councillor Vacancies TWBC had confirmed that the Parish Council can co-opt. The closing date for submission of interest is 1st March. To date one application has been received.</p> <p>b. Litter Bins Cllr Dawlings has raised the issue of litter bins with TWBC Head of Waste Management. He has been provided with a plan of where bins are thought to be located throughout the parish and will check these and report back to TWBC.</p> <p>c. Benenden Magazine A meeting of representatives from the PC, PCC and Magazine is due to take place on 21st February to discuss editorial guidelines.</p> <p>d. Collingwood Ingram Cllr Thomas contacted Chris Lane advising of the Parish Council's suggestion to erect a monument at The Grange and possibly a plaque in the future elsewhere in the village. Chris Lane is agreeable to this.</p> <p>e. Cherryfields No action yet taken.</p>	TD
5. REPORTS BY COUNTY AND BOROUGH COUNCILLORS	<p>Cllr Dawlings reported that he has written to Mike Whiting, KCC Cabinet Member for Transport and Environment to encourage action regarding a local recycling centre.</p> <p>Cllr Holden reported the following :</p> <ul style="list-style-type: none"> • KCC has increased council tax by 4.99% for 2019/20. 2% of which is set aside for social care. • A government injection of funding has ensured no cuts to discretionary services. • £29million has been made available to ensure road networks remain open during Brexit. Lorries will be rigorously routed. Hopefully any infrastructure put in place will assist the campaign to keep HGVs out of rural areas and towns. A trial area has been identified south of Maidstone. • KCC Highways budget is the highest it has ever been. • The main highways issue for the parish remains potholes. If any repair work fails within 2 years the contractor must return. <p>Specific concerns raised by Parish Councillors :</p> <ul style="list-style-type: none"> • Unclear road markings/white lines – these can be reported online. • Roadside degeneration – Cllr Manford to email Cllr Holden with details. • Issues remain with the supply of grit/salt - Cllr Manford to email Cllr Holden with details. 	DM DM
6. NEIGHBOURHOOD DEVELOPMENT PLAN	An update from Paul Tolhurst had been circulated.	

Chairman..... Date.....

Page 1

These minutes are not a verbatim record of the meeting, but a summary of discussion and decisions taken at the meeting.

	<p>The Parish Council unanimously agreed to release the first rough draft of the NDP on 23rd February. Cllr Thomas to advise on printing costs both black and white and colour to be agreed via email.</p> <p>A further grant of £2,188 has been received.</p>	NT
7. PARISH WORKS AND GENERAL MAINTENANCE	Nothing to report.	
8. REPORTS BY CHAIR AND PARISH COUNCIL REPRESENTATIVES	Nothing to report.	
9. PLANNING APPLICATIONS	<p>18 03264 FULL Tumbledown Cottage Chapel Lane. Two storey/roof extension to rear east elevation including two dormer windows and dormer window to side south elevation. The Parish Council unanimously agreed to support this application.</p> <p>18 03810 FULL Redhouse Barn Goddards Green Road. Conversion and extension of rural building and its curtilage to residential use, plus demolition of existing outbuildings and erection of new garage/stable building. Cllr Beveridge declared an interest in this application and left the meeting during discussions. Cllrs Thomas and Driver had visited the site. The Parish Council felt this is a rebuild rather than a conversion and whilst the proposed appearance may be better, both buildings height will increase and the application does not meet TWBC H13 policy criteria that (1) – The building would be capable of conversion without extensive alteration or rebuilding and/or extension. Or (2) The conversion can be achieved without detrimental effect on the buildings fabric or character. The proposed erection of new garage/stable building are a substantial increase in built form on the site, and could be capable of being converted to another separate dwelling in the future. The Parish Council supports the Landscape and Biodiversity Officer’s opinion that in AONB terms the application cannot meet the requirement to conserve and enhance. For these reasons the Parish Council by majority agreed to object to the application.</p> <p>18 03864 FULL Ryecroft Chapel Lane. Erection of new entrance gate. The Parish Council unanimously agreed to support the application.</p> <p>19 00011 FULL Cotts Farm. Stationing of a mobile home in connection with land and buildings at Cott Farm. Cllr Thomas declared an interest in this application and left the meeting during discussions. The Parish Council unanimously agreed to support this application subject to the recladding of the mobile home and requests a general tidy of the site.</p> <p>19 00037 FULL Broomhill Dingledden. Erection of a detached cart shed garage. The Parish Council unanimously agreed to support this application with the qualification that the Conservation Officer is satisfied that the proposal does not cause harm to the heritage assets.</p>	

10. HIGHWAYS & TRANSPORTATION	<p>CLlr Manford had received complaints about the state of the road by Benenden School and the constant repairs to the gas main.</p> <p>Traffic calming measures at the crossroads had been raised. It is hoped that this may be improved through the NDP.</p> <p>An outstanding Highways issue raised by a parishioner regarding a damaged sign at the Iden Green crossroads has been followed up by CLlr Holden.</p> <p>Speedwatch : Volunteers met Alan Watson (Kent Police) as planned for a walkthrough of Speedwatch rules, best practice and a refresh of the SID equipment. There will be one group covering Benenden, Iden Green and East End. It is expected that the Speedwatch Sites will be approved and the first Watch will take place soon. The team will provide regular updates in the Parish Magazine.</p>																																																																	
11. RESOURCING	<p>a. Parish Council Monthly Finance</p> <p>The Parish Council Financial Transaction Report for January 2019 had been circulated and agreed and the Parish Council ratified and approved the February 2019 payments list.</p> <p><u>Agreed February payments :</u></p> <table border="1" data-bbox="375 884 1300 1500"> <tr><td>DD</td><td>John Lewis</td><td>Broadband</td><td>9.75</td></tr> <tr><td>DD</td><td>Information Commissioner</td><td>Annual Data Protection Fee</td><td>40.00</td></tr> <tr><td>BACS</td><td>Tenterden Twilight</td><td>Public Toilets Cleaning</td><td>328.00</td></tr> <tr><td>BACS</td><td>C Levett</td><td>Clerk's Wages</td><td>817.26</td></tr> <tr><td>BACS</td><td>BT</td><td>Telephone</td><td>110.37</td></tr> <tr><td>BACS</td><td>edf energy</td><td>Public Toilets</td><td>208.98</td></tr> <tr><td>BACS</td><td>Iden Green Pavilion</td><td>Meeting Hire</td><td>30.00</td></tr> <tr><td></td><td></td><td>PC meeting £14</td><td></td></tr> <tr><td></td><td></td><td>Speedwatch meeting £16.00</td><td></td></tr> <tr><td>BACS</td><td>Young People Bus Service</td><td>Street Cruiser</td><td>700.00</td></tr> <tr><td>BACS</td><td>Groundwork UK</td><td>NDP Grant Underspend</td><td>13.63</td></tr> <tr><td>BACS</td><td>Krystal Hosting Ltd</td><td>Annual Domain Renewal</td><td>14.39</td></tr> <tr><td>BACS</td><td>Commercial Services</td><td>Grounds Maintenance</td><td>944.71</td></tr> <tr><td>BACS</td><td>M Garnier</td><td>NDP Printing and Stationery</td><td>235.79</td></tr> <tr><td>BACS</td><td>C Levett</td><td>Postage</td><td>10.98</td></tr> <tr><td colspan="3">TOTAL</td><td>3463.86</td></tr> </table> <p>b. Grounds Maintenance Quotes</p> <p>The Clerk had provided quotes from 3 contractors regarding mowing and hedge cutting. The Clerk to establish the extent of current verge cutting.</p>	DD	John Lewis	Broadband	9.75	DD	Information Commissioner	Annual Data Protection Fee	40.00	BACS	Tenterden Twilight	Public Toilets Cleaning	328.00	BACS	C Levett	Clerk's Wages	817.26	BACS	BT	Telephone	110.37	BACS	edf energy	Public Toilets	208.98	BACS	Iden Green Pavilion	Meeting Hire	30.00			PC meeting £14				Speedwatch meeting £16.00		BACS	Young People Bus Service	Street Cruiser	700.00	BACS	Groundwork UK	NDP Grant Underspend	13.63	BACS	Krystal Hosting Ltd	Annual Domain Renewal	14.39	BACS	Commercial Services	Grounds Maintenance	944.71	BACS	M Garnier	NDP Printing and Stationery	235.79	BACS	C Levett	Postage	10.98	TOTAL			3463.86	CL
DD	John Lewis	Broadband	9.75																																																															
DD	Information Commissioner	Annual Data Protection Fee	40.00																																																															
BACS	Tenterden Twilight	Public Toilets Cleaning	328.00																																																															
BACS	C Levett	Clerk's Wages	817.26																																																															
BACS	BT	Telephone	110.37																																																															
BACS	edf energy	Public Toilets	208.98																																																															
BACS	Iden Green Pavilion	Meeting Hire	30.00																																																															
		PC meeting £14																																																																
		Speedwatch meeting £16.00																																																																
BACS	Young People Bus Service	Street Cruiser	700.00																																																															
BACS	Groundwork UK	NDP Grant Underspend	13.63																																																															
BACS	Krystal Hosting Ltd	Annual Domain Renewal	14.39																																																															
BACS	Commercial Services	Grounds Maintenance	944.71																																																															
BACS	M Garnier	NDP Printing and Stationery	235.79																																																															
BACS	C Levett	Postage	10.98																																																															
TOTAL			3463.86																																																															
12. CORRESPONDENCE	<p>a. The Committee on Standards in Public Life report on ethical standards in local government : a full report has been published online. NALC is disappointed there is not more emphasis on training.</p> <p>b. Clearing Snow : a parishioner had questioned the advice regarding the clearing of snowy/icy paths. It was felt that a common sense approach should be taken and advice is a little ambiguous. The official advice will be published.</p>	CL																																																																

	C. Memorial Bench : Vanessa Wallace has suggested meeting on 11 th March to discuss a bench on the Green. Cllr Lewis to meet with her.	JL
13. PARISHIONERS' QUESTIONS	The Parish Council was asked to consider how it could make its meetings more "user friendly" with a suggestion to display planning applications on a screen; to invite planning applicants to speak; to display a board to advise of Parish Council meeting.	
14. ITEMS FOR FUTURE CONSIDERATION		
DATE OF NEXT MEETING	Ordinary Meeting of the Parish Council Monday 18 th March 2019, Iden Green Pavilion, 7pm	
	The meeting closed at 8.25pm	

Clerk to the Parish Council, 20th February 2019