

# PARISH COUNCIL OF BENENDEN

## Minutes of the Ordinary Meeting of the Parish Council held on Monday 15<sup>th</sup> April 2019, Iden Green Pavilion, 7pm

Present	Cllrs Beveridge, Cruse, Driver, Grant, Lewis, Skeet and Thomas
In Attendance	Cllrs Dawlings and Holden; C Levett, Clerk; 3 parishioners

Item		Action Responsibility
1. APOLOGIES	Apologies were received from Cllr Manford.	
2. DECLARATION OF INTERESTS	Cllr Thomas declared an interest in Planning Application 18 03409 through her employment.	
3. MINUTES OF PREVIOUS MEETING	The Parish Council minutes from the meeting held on 18 <sup>th</sup> March 2019 were unanimously approved as a correct record of the meeting and signed by the Chairman.	
4. MATTERS ARISING AND OUTSTANDING ITEMS	<p><b>a. Benenden Magazine</b> Cllr Thomas advised that Ruth Clark has joined the editorial team. Cllr Thomas to remind the editorial team to follow up draft editorial guidelines.</p> <p><b>b. Memorial Bench</b> Cllr Lewis advised that she had met with Terry Baldwin to discuss this and other benches. The memorial bench will be delivered and installed on 2<sup>nd</sup> May</p> <p><b>c. Village Spring Clean</b> The date was moved to Saturday 27<sup>th</sup> April. Cllr Thomas requested help handing out equipment etc from the Shop or Iden Green Pavilion.</p> <p><b>d. Annual Assembly 20<sup>th</sup> May</b> A suggested agenda had been circulated and agreed.</p>	
5. REPORTS BY COUNTY AND BOROUGH COUNCILLORS	<p>Cllr Dawlings reported the following :</p> <ul style="list-style-type: none"> <li>• <b>Benenden Village Trust</b> AGM 3<sup>rd</sup> June. Everyone is encouraged to become members.</li> <li>• <b>Litter Bin</b> Assurance has been given by TWBC that the bin outside the Hall entrance is being emptied.</li> <li>• <b>Refuse Contract</b> The new contractor has started. Those registering for green waste will receive a discount if they do so before the end of August.</li> <li>• <b>Playground</b> Fundraising for the new playground is progressing well and installation on course for June.</li> </ul>	
6. NEIGHBOURHOOD DEVELOPMENT PLAN	<p>Cllr Thomas reported that a lot of feedback, particularly regarding the hospital site, has been received and the NDP team is forming its response. Paul Tolhurst is organising a meeting with Benenden Hospital to request support and assistance in dealing with feedback received from residents regarding the allocation of the hospital sites in the draft NDP.</p> <p>Cllr Thomas suggested setting up a Committee to take highways issues forward with KCC on the basis that developers will contribute towards costs as part of site specific policies. The Committee would work with KCC, taking guidance from KCC and obtaining costs for improvements. Cllrs Beveridge and Cruse volunteered to be members of this Committee. Cllr Manford to be asked if she wishes to join also. This was unanimously agreed. Cllr Holden suggested contacting Lisa Gilham, KCC Highways. The Clerk to follow up.</p>	<b>CL</b>
7. PARISH WORKS AND GENERAL MAINTENANCE	<ul style="list-style-type: none"> <li>• Terry Baldwin has started work on the public toilet fascia and has carried out some bench work.</li> <li>• The new mowing contract has commenced.</li> </ul>	

Chairman..... Date.....

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*These minutes are not a verbatim record of the meeting, but a summary of discussion and decisions taken at the meeting.*

	<ul style="list-style-type: none"> <li>• Cllr Cruse had spoken to a parishioner regarding an overgrown hedge. The branches of the hedge are very thick and may cause an ongoing issue.</li> </ul>	
8. REPORTS BY CHAIR AND PARISH COUNCIL REPRESENTATIVES	Nothing to report.	
9. PLANNING APPLICATIONS	<p>The following planning applications were considered :</p> <p><b>19 00362 OUT Land At Standen Street Benenden</b> Outline application (access, layout and scale only) for five dwellings. Parish Councillors had made a site visit. The Parish Council acknowledges that the applicant has taken into account the need to address the demand for a mix of small housing in the Parish, but still believes this is over-development on a greenfield site within the AONB and that it does not comply with the Benenden NDP (Draft) Policy H11 small windfall sites for four dwellings or fewer. The Parish Council is also concerned about the location of the site, particularly in relation to the increase in traffic, generated by such a development, together with the cumulative impact of other developments within and outside of the parish, on the hazardous crossroads at the junction of Standen Street/Mill Street, and the compliance with sustainability and other policies.</p> <p>The proposal fails to comply with :</p> <p>Benenden NDP (draft) Policy H11 small windfall sites of four dwellings or fewer.  TWBC Local Plan 2006 Policies: LBD1, EN1, EN22 (specified constraint — approaches, areas of landscape importance), EN25 and TP4.  NPPF Part 9 (Promoting sustainable transport).  NPPF para 172 Conserving and enhancing the natural environment (AONB).  TWBC Core Strategy 2010 Policies: 1, 4, and 14.  The aims and objectives of the Borough Landscape Character Area Assessment 2017.  TWBC Rural Lanes SPG.</p> <p>The Parish Council unanimously agreed to object to this application.</p> <p>Cllr Skeet raised concerns that Parish Council needs to be consistent with regard to sustainability.</p> <p><b>19 00425 FULL Apple Garth Cranbrook Road</b> Single storey front extension. Parish Councillors had visited the site. The Parish Council unanimously agreed to support this application due to compliance with policies, but would recommend that a fake pitched roof design was used.</p> <p><b>19 00321 FULL Pheasant Lodge Standen Street</b> Erection of single storey side extension. The Parish Council unanimously agreed to support this application.</p> <p><b>18 03409 FULL Land Rear Of Field House Standen Street</b> Construction of 9 dwellings. Cllr Thomas was not present during consideration of this application. The Parish Council unanimously agreed to object to this application. Cllr Dawlings advised that the application has been called in to Committee.</p> <p><b>19 00457 FULL Willow Barn, Bishopsdale, Biddenden</b> Proposed side extension and dormers. The Parish Council unanimously agreed to support this application.</p> <p><b>19 00770 MOD106 Shandys Stable, Sarnden Farm, Coldharbour Road</b> Application</p>	

	<p>to discharge S106 agreement. The Parish Council unanimously agreed to support this application.</p> <p><b>TW 17 3344 R15</b> Benenden Primary School Traffic Calming Measures. The Parish Council would like to see these proposals simplified, especially in relation to the signage. A request to be made to KCC asking whether the signage was more than the legal requirement.</p>																																																																					
10. HIGHWAYS & TRANSPORTATION	<p><b>a. Road Safety</b> : New Parish Council Committee set up to work on.</p> <p><b>b. Speedwatch</b> : An update from Gregg Stapley had been circulated. Cllr Thomas thanked all those who have been involved. The Speedwatch team has asked who to approach with the evidence of speeding which they have gathered. Cllr Dawlings suggest contacting the Police and requesting an Enforcement Officer works with the team. A parishioner suggested writing to the Chairman of the KCC Select Committee, and Mike Whiting, to request as an item for consideration.</p> <p>Parishioners are encouraged to report near miss accidents to the Clerk.</p>																																																																					
11. RESOURCING	<p><b>a. Parish Council Monthly Finance</b></p> <p>The Parish Council Financial Transaction Report for March 2019 had been circulated and agreed and the Parish Council ratified and approved the April 2019 payments list.</p> <p><u>Agreed April payments :</u></p> <table border="0"> <tr> <td>DD</td> <td>John Lewis</td> <td>Broadband</td> <td>9.75</td> </tr> <tr> <td>BACS</td> <td>KALC</td> <td>Annual Subscription</td> <td>742.94</td> </tr> <tr> <td>BACS</td> <td>CommuniCorp</td> <td>Annual Subscription</td> <td>100.00</td> </tr> <tr> <td>BACS</td> <td>ACRK</td> <td>Annual Subscription</td> <td>75.00</td> </tr> <tr> <td>BACS</td> <td>TWBC</td> <td>Public Toilets - Rates</td> <td>307.44</td> </tr> <tr> <td>BACS</td> <td>TWBC</td> <td>Civic Amenity Vehicle</td> <td>1035.12</td> </tr> <tr> <td>BACS</td> <td>Kent Men of the Trees</td> <td>Annual Subscription</td> <td>25.00</td> </tr> <tr> <td>BACS</td> <td>C Levett</td> <td>Clerk's Salary</td> <td>817.26</td> </tr> <tr> <td>BACS</td> <td>T P Jones &amp; Co</td> <td>Payroll</td> <td>57.60</td> </tr> <tr> <td>BACS</td> <td>M Patrick</td> <td>War Memorial</td> <td>32.50</td> </tr> <tr> <td>BACS</td> <td>EDF</td> <td>Public Toilets - Electricity</td> <td>40.65</td> </tr> <tr> <td>BACS</td> <td>Merit Thornton</td> <td>NDP</td> <td>2726.28</td> </tr> <tr> <td>BACS</td> <td>Thompsett Landscaping</td> <td>Grounds Maintenance</td> <td>166.50</td> </tr> <tr> <td>BACS</td> <td>Iden Green Pavilion</td> <td>Room Hire</td> <td>14.00</td> </tr> <tr> <td>BACS</td> <td>Memorial Hall</td> <td>Room Hire</td> <td>32.50</td> </tr> <tr> <td>BACS</td> <td>Tenterden Twilight</td> <td>Public Toilets</td> <td>328.00</td> </tr> <tr> <td colspan="3"><b>TOTAL</b></td> <td><b>6510.54</b></td> </tr> </table> <p><b>b. Year-end Figures</b></p> <p>The first draft of the year-end unaudited accounts had been circulated. The Clerk to re-work excluding VAT figures. Cllr Thomas thanked the Clerk on her prompt preparation of these draft accounts.</p> <p><b>c. Travellers Reserve Fund</b></p> <p>The Travellers Reserve Fund to manage costs associated with unauthorised encampments year-end 2018/19 position had been circulated.</p>	DD	John Lewis	Broadband	9.75	BACS	KALC	Annual Subscription	742.94	BACS	CommuniCorp	Annual Subscription	100.00	BACS	ACRK	Annual Subscription	75.00	BACS	TWBC	Public Toilets - Rates	307.44	BACS	TWBC	Civic Amenity Vehicle	1035.12	BACS	Kent Men of the Trees	Annual Subscription	25.00	BACS	C Levett	Clerk's Salary	817.26	BACS	T P Jones & Co	Payroll	57.60	BACS	M Patrick	War Memorial	32.50	BACS	EDF	Public Toilets - Electricity	40.65	BACS	Merit Thornton	NDP	2726.28	BACS	Thompsett Landscaping	Grounds Maintenance	166.50	BACS	Iden Green Pavilion	Room Hire	14.00	BACS	Memorial Hall	Room Hire	32.50	BACS	Tenterden Twilight	Public Toilets	328.00	<b>TOTAL</b>			<b>6510.54</b>	CL
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12. CORRESPONDENCE	Details regarding a new Community Bus Pilot Scheme replacing the existing Hams Travel 293/294 service had been circulated. Although the Hams Travel 293 Tunbridge Wells – Tenterden will be unaffected by changes. Timetables or fares to be published by KCC in May. The Clerk and magazine to publicise .	<b>CL</b>
13. PARISHIONERS' QUESTIONS	A parishioner asked about the possibility of widening the road around The Green. The Parish Council felt this would be difficult to achieve but would consider verge repairs once the primary school has moved.	
14. ITEMS FOR FUTURE CONSIDERATION	No items.	
DATE OF NEXT MEETING	Annual Meeting of the Parish Council Monday 20 <sup>th</sup> May 2019, Iden Green Pavilion, 7pm. Followed by the Annual Assembly.	
	The meeting closed at 8.50pm	

Clerk to the Parish Council, 16<sup>th</sup> April 2019