

# PARISH COUNCIL OF BENENDEN

## Minutes of the Ordinary Meeting of the Parish Council held on Monday 19<sup>th</sup> March 2018 Iden Green Pavilion, 7:30pm

Present	Cllrs Barker, Cruse, Henning, Lewis, Reynolds and Thomas
In Attendance	C Levett, Clerk; 2 parishioners

The meeting commenced with a minute's silence for Peter Davies.

Item		Action Responsibility
1. APOLOGIES	Apologies were received and accepted from Cllrs Kemp and Skeet and Cllrs Dawlings and Hall.	
2. ELECTION OF CHAIRMAN OF THE PARISH COUNCIL	Cllr Thomas was nominated as Chair of the Parish Council by Cllr Reynolds, this was seconded by Cllr Barker and unanimously agreed.  Cllr Lewis was nominated as Vice Chair of the Parish Council by Cllr Thomas, this seconded by Cllr Reynolds and unanimously agreed.	
3. DECLARATION OF INTERESTS	No declarations of interest.	
4. MINUTES OF PREVIOUS MEETING	The Parish Council minutes from the meeting held on 19 <sup>th</sup> February 2018 were unanimously approved as a correct record of the meeting and signed by the Chairman.	
5. MATTERS ARISING AND OUTSTANDING ITEMS	<p><b>a. Peter Davies Commemoration</b> It was proposed and agreed that a memorial bench should be placed in Iden Green as commemoration to Peter Davies.</p> <p><b>b. Youth Liaison</b> Cllr Thomas has spoken to Grant Matthews and he will write a piece for the Parish Magazine. Cllr Cruse agreed to visit the Street Cruiser on occasion.</p> <p><b>c. Benenden School Visit</b> A meeting took place on 17<sup>th</sup> March. The School presented proposals for its new hall, which it will present to the village. There is a shortage of staff accommodation. The Parish Council raised its concerns about light pollution. Cllr Thomas to write a letter of thanks.</p> <p><b>d. Benenden Hospital Visit</b> Cllr Thomas has been in contact with Jane Ellis and Saturday 21<sup>st</sup> April has been proposed for the Parish Council visit.</p> <p><b>e. Parish Council Election</b> This has been or will be advertised widely. Nomination papers must be submitted by hand to TWBC by 4pm on 6<sup>th</sup> April. Cllr Thomas to ask Cllr Dawlings if he will deliver these.</p> <p><b>f. The Great War Centenary Commemorations</b> Cllr Lewis reported that this is in hand and a group of volunteers will be meeting to discuss further.</p>	<p style="text-align: right;"><b>RC</b></p> <p style="text-align: right;"><b>NT</b></p> <p style="text-align: right;"><b>NT</b></p>
6. REPORTS BY COUNTY AND BOROUGH COUNCILLORS	<p>Reports from Cllrs Dawlings and Hall were circulated.</p> <p>The Parish Council commented on the lack of unity between its Borough Councillors.</p>	
7. NEIGHBOURHOOD DEVELOPMENT PLAN	<p>A report from Cllr Dawlings had been circulated.</p> <p>Paul Tolhurst is currently away and Cllr Dawlings is doing a sterling job in his absence.</p> <p>There will be an exhibition on 7<sup>th</sup> April in Village Hall to provide residents with an update on progress</p>	
8. PARISH WORKS AND GENERAL MAINTENANCE	Cllr Reynolds has been liaising with the Lengthsman. The bus shelters have been cleaned, but this should be done weekly. The Iden Green telephone box has been cleaned and the one by The Bull is still to be done. The remains of a tree which had fallen on the Recreation Ground have not yet been completely removed. The drain	

Chairman..... Date.....

Page 1

*These minutes are not a verbatim record of the meeting, but a summary of discussion and decisions taken at the meeting.*

	<p>at the Village Hall remains a problem and needs clearing again.</p> <p>The Clerk advised that the remaining work on the hedge that runs behind the public toilets to the bowling green to reduce the height and remove the brambles will be carried out within the next week.</p>																												
9. REPORTS CHAIRMAN AND PARISH COUNCIL REPRESENTATIVES	<p><b>KALC Area Meeting</b> : Cllr Thomas attended on 21<sup>st</sup> February and reported on the following items discussed – KALC Transport Advisory Committee; other parish NDPs; housing allocation; lack of budget to improve infrastructure. The next meeting is now scheduled for 11<sup>th</sup> April, as TWBC will have announced its Local Plan site allocation.</p> <p><b>Parish Chairmen’s Group</b> : Cllr Thomas attended on 13<sup>th</sup> March. A minute’s silence was held for Peter Davies, and many kind words spoken. Cllr Thomas reported on the following items discussed - TWBC cannot provide a Data Protection Officer but KALC will help to provide this; Benenden is the only parish which does not contribute to the Unauthorised Encampments Fund; Kent High Weald Partnership Service. Next meeting 12<sup>th</sup> June.</p>																												
10. PLANNING & TRANSPORTATION MATTERS	The recommendations regarding current applications from the Planning and Transportation Committee were unanimously approved, and other items raised at the meeting noted.																												
11. RESOURCING	<p><b>(i) Monthly Finance</b></p> <p>The Financial Transaction Report for February was circulated and agreed and the Parish Council ratified and approved the March 2018 payments list.</p> <p><u>Agreed March payments :</u></p> <table border="1"> <tr> <td>102353</td> <td>C Levett - Clerk's Wages</td> <td>945.38</td> </tr> <tr> <td>102354</td> <td>J Boot - NHP</td> <td>150.00</td> </tr> <tr> <td>102355</td> <td>Tenterden Twilight Commercial Cleaning - Public Toilets</td> <td>328.00</td> </tr> <tr> <td>102356</td> <td>HMRC - Q4 Employer's Contributions</td> <td>255.93</td> </tr> <tr> <td>102357</td> <td>Iden Green Pavilion - Room Hire</td> <td>24.00</td> </tr> <tr> <td>102358</td> <td>HMT - VAT Refund</td> <td>844.06</td> </tr> <tr> <td>102359</td> <td>Village Hall - VAT Refund</td> <td>923.04</td> </tr> <tr> <td>102360</td> <td>EDF - Iden Green Phone Box (Defibrillator)</td> <td>272.61</td> </tr> <tr> <td>102361</td> <td>C Levett - postage and paper</td> <td>11.31</td> </tr> </table> <p><b>TOTAL</b> <span style="float: right;"><b>3754.33</b></span></p> <p><b>(ii) Neighbourhood Development Plan</b></p> <p>Cllr Thomas requested a fuller monthly breakdown on NDP expenditure. The Clerk to chase Jim Boot regarding the application for a grant.</p> <p><b>(iii) Iden Green Telephone Box</b></p> <p>Cllr Lewis reported that the Iden Green Pavilion Committee is not keen for the defibrillator to be relocated to the Pavilion. Disused telephone boxes have become a norm for housing defibrillators and Cllr Lewis is looking at ways to make savings on the current electricity charges.</p>	102353	C Levett - Clerk's Wages	945.38	102354	J Boot - NHP	150.00	102355	Tenterden Twilight Commercial Cleaning - Public Toilets	328.00	102356	HMRC - Q4 Employer's Contributions	255.93	102357	Iden Green Pavilion - Room Hire	24.00	102358	HMT - VAT Refund	844.06	102359	Village Hall - VAT Refund	923.04	102360	EDF - Iden Green Phone Box (Defibrillator)	272.61	102361	C Levett - postage and paper	11.31	CL CL
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12. COMMUNITY AFFAIRS AND LOCAL ENVIRONMENT	Nothing to report.																												

13. CORRESPONDENCE	None	
14. PARISHIONERS' QUESTIONS	<p><b>Noticeboard at St George's</b> : This has been out of action for some time. Cllr Henning to replace the locks.</p> <p><b>Unauthorised Encampments</b> : There are areas such as The Green and Cherryfields which come under the remit of the Parish Council, and ought to be protected.</p>	<b>WH</b>
15. ITEMS FOR FUTURE CONSIDERATION	Unauthorised encampments.	
16. DATE OF NEXT MEETING	Ordinary Meeting of the Parish Council Monday 16 <sup>th</sup> April 2018, Memorial Hall, 7:30pm	
	The meeting closed at 8:30pm	