

HARMSWORTH MEMORIAL TRUST

Minutes of the meeting held on Monday 19th March 2018 Iden Green Pavilion

Present	Cllrs Barker, Cruse, Henning, Lewis, Reynolds and Thomas
In Attendance	C Levett, Clerk; 2 parishioners

The sadness and sorrow of Trustees at the passing of Peter Davies was noted, and his input into the work of the Trust acknowledged.

Item		Action / Responsibility
1.APOLOGIES	Apologies were received and accepted from Cllrs Kemp and Skeet, Tom Dawlings and Lorraine Jones.	
2.DECLARATIONS OF INTEREST	Cllr Barker declared an interest as a Trustee of Benenden Village Trust.	
3. MINUTES OF PREVIOUS MEETING	The minutes of the meeting held on 19 th February 2018 were unanimously approved as a correct record of the meeting and signed by the Chairman.	
4. MATTERS ARISING AND OUTSTANDING ITEMS	<p style="text-align: center;">(i) Children’s Playground</p> <p>Cllr Thomas has met with Beth Astridge who is keen to move forward with the refurbishment of the recreation ground playground. She will liaise with BVT as this progresses.</p> <p>Cllr Henning had carried out a health and safety inspection of the Recreation Ground Playground (circulated) and identified urgent work required. Cllr Reynolds confirmed the work needs carrying out to ensure the playground is safe and functional. It was agreed that the urgent work should be carried out, and Cllr Henning was asked to quote for additional work.</p> <p>Iden Green Playground fence has been replaced. The bark chippings are extremely thin in places. It has been raked to cover bare patches but more chippings are required. Cllr Barker has asked Chris Thomas to quote for this.</p>	WH
5. HMT RECONSTITUTION	<p>Cllr Thomas proposed signing the Vesting Declaration and Deed of Assignment. This was seconded by Cllr Reynolds and unanimously supported.</p> <p>The work of everyone involved during the whole process was acknowledged, and special mention was made of Peter Davies, Gordon Reynolds and Anthony Beattie for their particular roles in bringing about the change.</p> <p>The Clerk advised that HMT’s governing documents do not contain any dissolution or winding up section and an application will need to be made to the Charity Commission to do this, with time allowed to</p>	

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	<p>ensure property/assets have been transferred successfully and bank accounts closed, debts, liabilities etc all cleared.</p> <p>HMT will therefore continue in existence until such time it deems itself ready to dissolve itself. Further items regarding HMT will be covered on the Parish Council agenda, with no more meetings of HMT.</p>													
6. BENENDEN VILLAGE HALL	<p>Administrator Report</p> <p>The Administrator's report for February had been circulated.</p> <ul style="list-style-type: none"> • Current Account Balance as at 28/02/2018 is £28,393. February income £5349; net expenditure £2523. 2017/18 income £34714; net expenditure £28447. • Reconditioned dishwasher installed. • New waste contract wef August with Country Style at £14.40 per week. • All event hirers to place a damage deposit cheque of £200. • Small and large hall name changes to be deferred to the new Trustees • New clock for the main hall ordered. To be paid for by the Breakfast Club which damaged the existing. • Cllr Thomas to chase the Bonfire Society for outstanding invoice payment. • Lorraine's achievements in bringing the Hall to where it currently is and ongoing hard work was formally acknowledged. 	NT												
7. ST GEORGE'S	<p>The Clerk advised that Preschool reported a roof leak on 20th February. Paige Bros attended on 23rd February and sealed a split in the lead valley.</p>													
8. RESOURCING	<ul style="list-style-type: none"> • Monthly Finance <p>The Financial Transaction Report for February was circulated and agreed and Trustees ratified and approved the March 2018 payments list.</p> <p><u>Agreed March payments :</u></p> <table> <tr> <td>101449</td> <td>HMRC Q4 Employer's Contributions</td> <td>67.20</td> </tr> <tr> <td>101450</td> <td>C Thomas - Iden Green Playground Fence</td> <td>2380.00</td> </tr> <tr> <td>101451</td> <td>C Levett - Additional Hours</td> <td>120.00</td> </tr> <tr> <td colspan="2">TOTAL</td> <td>2567.20</td> </tr> </table>	101449	HMRC Q4 Employer's Contributions	67.20	101450	C Thomas - Iden Green Playground Fence	2380.00	101451	C Levett - Additional Hours	120.00	TOTAL		2567.20	
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9. CORRESPONDENCE	None													
10. ITEMS FOR FUTURE CONSIDERATION	<p>Future items to be raised under Parish Council matters.</p> <p>The Clerk was thanked for her work for the Trust, and particularly most recently in assisting in the work required for the transfer.</p>													
11. DATE OF NEXT MEETING	Parish Council meeting Monday 16 th April 2018, Memorial Hall.													

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	The meeting closed at 9.15pm.	
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