

PARISH COUNCIL OF BENENDEN

Minutes of the meeting of the Resourcing Committee of the Council held on Tuesday 4th December 2018, 7:30pm

Present: Cllrs Beveridge, Skeet (Chair) and Thomas In Attendance: Caroline Levett – Clerk

1 Apologies	Apologies received and accepted from Cllr Kemp (exams).	
2 Declarations of Interest	None	
3 Minutes of meeting held on 27 th June 2018	The minutes of the meeting held on 27 th June 2018 were unanimously approved and signed by the Committee Chair.	
4 Neighbourhood Development Plan	<p>Details of expenditure and income to date had been circulated. Total expenditure has been £11,892 and grant income £8,475. Additional costs are being met from reserves.</p> <p>A fee proposal for closing stage work from Michael Thornton and Jim Boot had been received, totalling £4,985.</p> <p>There is a possibility that more grant funding may be available.</p> <p>Cllr Thomas to email Jim Boot to clarify the total expected consultants' costs.</p> <p>Additional costs will continue to be met from reserves. The total cost to the Parish over three financial years is likely to be around £15,000.</p>	NT
5 Budget Monitoring	<p>The budget statement up to 30th November 2018 was considered by the Committee. Bank account balance £89,719.</p> <p>Expenditure and income are currently in line with expectations.</p> <ul style="list-style-type: none"> • Previously water in and waste water and electricity for the public toilets were tied in with other water and electricity costs. The invoices are now much clearer. Therefore increased expenditure against public toilets and decreased against office costs and utilities. • The hosting cost for the website has been reduced to £149.99pa + VAT. This is split with the Village Hall and Benenden's Shop. • Additional War Memorial cleaning costs were met from reserves (£790 net) as agreed. • Fundraising for the new playground has not yet started. If the agreed donation of £10,000 from the Parish Council has not been claimed by 31st March 2019 this will be carried forward to 2019/20 	
6 2019/20 Budget Proposals	<p>The Landscape Services quote for 2019/20 for grounds maintenance was considered. The quote is lower in some parts and higher in others compared to previous years. Overall rates have significantly increased.</p> <p>A number of other parishes have switched to, and recommend, Capel Groundcare. The Clerk to obtain alternative quotes and request a more detailed analysis of work from Landscape Services.</p> <p>All other budget headings remain largely unchanged.</p>	CL
7 2019/20 Precept	<p>Precept figures need to be submitted to TWBC by 18th January 2019.</p> <p>The precept for 2016/17 was £38,758, and for 2017/18 and 2018/19 was £39,530.</p>	

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	<p>The Resourcing Committee unanimously agreed to recommend a precept of £40,000 to the Parish Council.</p> <p>Based on the current taxbase, to be approved by TWBC on 6th December, the current Band D equivalent of a precept of £40,000 would represent no increase.</p>	
8 Date of Next Meeting	Monday 10 th June 2019, 7:30pm	

The meeting closed at 8:40 pm

2019/20 Proposed Budget

EXPENDITURE Net	PROPOSED 2019-2020
Audit	500
Bank Charges	80
Civic Amenity Vehicle	840
Clerks Salary/NI & Tax/Costs	10000
Subscriptions	800
Grounds Maintenance	3000
Hall Hire/Meetings	250
Insurance	600
Lengthsman	2000
Website	60
Office Costs/Utilities	2000
Payroll	195
S137/grants/donations	10375
Toilets	6000
Training/Councillor Expenses	350
Unauthorised Encampments	500
War Memorial	600
Youth	1500
Miscellaneous	350
	40000

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