

PARISH COUNCIL OF BENENDEN

Minutes of the Ordinary Meeting of the Parish Council held on Monday 19th February 2018 Iden Green Pavilion, 7:30pm

Present	Cllrs Barker, Cruse, Henning, Lewis, Reynolds, Skeet and Thomas
In Attendance	C Levett, Clerk; 3 parishioners

Item		Action Responsibility
1. APOLOGIES	<p>Apologies were received and accepted from Cllrs Davies and Kemp, and Cllr Hall.</p> <p>The Clerk read the following from Cllr Davies.</p> <p>I am very sorry to have to send my apologies for this meeting. I am also very sorry not to have been active in Parish Council affairs over the past few weeks, and am very grateful to Nicola and Caroline for all their extra work and in the preparation for this meeting. The Parish Council is a team and it is working well. I am also very pleased that other activities, especially the Neighbourhood Development Plan, are progressing with enthusiastic support from across the Parish.</p> <p>The Parish Council formally records its best wishes for Peter and his family.</p> <p>The Clerk also thanked Parish Councillors for their additional support over recent weeks.</p>	
2. DECLARATION OF INTERESTS	No declarations of interest.	
3. MINUTES OF PREVIOUS MEETING	The Parish Council minutes from the meeting held on 15th January 2018 were unanimously approved as a correct record of the meeting and signed by the Chairman.	
4. MATTERS ARISING AND OUTSTANDING ITEMS	<p>(i) Youth Liaison The search for a village youth liaison officer has been repeated in the magazine, and as yet still no-one has come forward. Cllr Barker suggested that Grant Matthews be asked to write something explaining the role. Cllr Thomas to speak to Grant Matthews.</p> <p>(ii) Benenden School Visit A meeting is being arranged to look at the school's immediate and long term plans. The proposed date is 17th March around midday. Councillors are encouraged to attend if possible. Parish Councillors raised concerns regarding light pollution from the school and the opportunity for local groups to use facilities. Parish Councillors are asked to email the Clerk with questions they wish to raise.</p> <p>(iii) Benenden Hospital Visit NHP representatives have met with and discussed business plans with hospital staff. It was suggested that the Parish Council should also meet with hospital representatives, as well as holding a Parish Council meeting there. Cllr Thomas to contact Jane Ellis. Concerns were raised that the proposed new housing site has been boarded off.</p> <p>(iv) Parish Council Election Cllr Barker to draft a full page article for the Parish Magazine, which the Clerk will post on the website, Facebook and nextdoor. The Clerk to circulate details of the procedure to all Parish Councillors.</p> <p>(v) The Great War Centenary Commemorations Cllr Lewis to form a sub-committee inviting representatives from the Church, the Royal British Legion and anyone else who might be interested. The issue of relocating the beacon was raised and will be discussed at the next Parish Council meeting. The Parish Council agreed that no work should be done to the War Memorial with continuation of how it is</p>	<p>NT</p> <p>ALL</p> <p>ALL</p> <p>NT</p> <p>KB CL</p> <p>JL</p>

Chairman..... Date.....

Page 1

These minutes are not a verbatim record of the meeting, but a summary of discussion and decisions taken at the meeting.

	presently looked after.																			
5. REPORTS BY COUNTY AND BOROUGH COUNCILLORS	None																			
6. NEIGHBOURHOOD DEVELOPMENT PLAN	<p>Reports from Paul Tolhurst, Benenden Neighbourhood Development Plan Chairman, had been circulated, along with details of Michael Thornton’s proposals.</p> <p>Cllr Reynolds advised that he had met with Paul Tolhurst, Jim Boot and Michael Thornton and felt more assured on the need for additional consultant support to try to achieve success with TWBC.</p> <p>Cllr Thomas proposed that the cost for Michael Thornton be approved, capped at £5,775, with a view to sharing some costs with Goudhurst. This was unanimously agreed.</p> <p>Tom Dawlings will be leading the NDP whilst Paul Tolhurst is away.</p> <p>A village exhibition open to all residents will be taking place on 7th April. Each working group will display updates on progress.</p>																			
7. PARISH WORKS AND GENERAL MAINTENANCE	Cllr Reynolds had met with Terry Baldwin and he has confirmed that he wishes to continue with his duties. Immediate areas for attention were identified. Terry is happy to carry out maintenance at the playgrounds as instructed. Cllr Reynolds will continue to liaise with Terry in the short term.	GR																		
8. REPORTS CHAIRMAN AND PARISH COUNCIL REPRESENTATIVES	<p>KALC Area Meetings;</p> <p>21st February (Cranbrook) – Cllr Thomas to attend</p> <p>23rd May (Goudhurst)</p> <p>4th September (TBA)</p> <p>27th November (TBA)</p> <p>Parish Chairman Meetings:</p> <p>13th March</p> <p>12th June</p> <p>18th September</p> <p>11th December</p>	NT																		
9. PLANNING & TRANSPORTATION MATTERS	<p>(i) Planning Applications</p> <p>The recommendations regarding current applications from the Planning and Transportation Committee were unanimously approved.</p>																			
10. RESOURCING	<p>(i) Monthly Finance</p> <p>The Financial Transaction Report for January was circulated and agreed and the Parish Council ratified and approved the February 2018 payments list.</p> <p><u>Agreed February payments :</u></p> <table border="1"> <tr> <td>102343</td> <td>C Levett - Clerk's Wages</td> <td>945.38</td> </tr> <tr> <td>102344</td> <td>J Boot – NHP</td> <td>375.00</td> </tr> <tr> <td>102345</td> <td>Tenterden Twilight Commercial Cleaning - Public Toilets</td> <td>328.00</td> </tr> <tr> <td>102346</td> <td>KALC – Training</td> <td>72.00</td> </tr> <tr> <td>102347</td> <td>P Leek - NHP Website</td> <td>43.18</td> </tr> <tr> <td>102348</td> <td>BT</td> <td>110.20</td> </tr> </table>	102343	C Levett - Clerk's Wages	945.38	102344	J Boot – NHP	375.00	102345	Tenterden Twilight Commercial Cleaning - Public Toilets	328.00	102346	KALC – Training	72.00	102347	P Leek - NHP Website	43.18	102348	BT	110.20	
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	102349	Geerings - Copying/Printing	72.00	
	102350	Cranbrook & Sissinghurst Parish Council - Speedwatch Device	63.38	
	102351	HMT - Insurance Recharge	729.82	
	102352	HMT - Office Rent 2017/18	600.00	
	TOTAL		3338.96	
	(ii) Neighbourhood Development Plan			
	Details of expenditure had been circulated. A grant application of £9,000 can be made. The NDP committee to guide as to when this should be applied for.			
11. COMMUNITY AFFAIRS AND LOCAL ENVIRONMENT	The Committee met on 15 th February. Cllr Lewis to circulate minutes in due course. Present were Cllrs Lewis (Chair), Cruse, Reynolds and Thomas. Apologies had been received from Cllrs Barker and Davies.			JL
	Areas of responsibility were discussed, and simplified.			
	Current items to progress include			
	<ul style="list-style-type: none"> • Playgrounds • Litter – Village Tidy Day to take place on 14th April. Clerk to organise with TWBC • Dog fouling – bags to be provided in strategic places • Telephone kiosks • Defibrillator • Bus Shelters – Terry Baldwin to provide ongoing tidying • Road planing – Cllr Reynolds to organise • Public toilets/community office – to be considered by new BVT in due course • IT and communication, and publicity – responsibility to be transferred to the Resourcing Committee 			CL GR
12. CORRESPONDENCE	a. Big Things – The Parish Council agreed not to get involved in this project.			
13. PARISHIONERS' QUESTIONS	None			
14. ITEMS FOR FUTURE CONSIDERATION	Harmsworth Memorial Trust/Benenden Village Trust. Cllr Barker to co-ordinate items which need dealing with for the next Parish Council meeting.			KB
15. DATE OF NEXT MEETING	Ordinary Meeting of the Parish Council Monday 19 th March 2018, Iden Green Pavilion, 7.30pm			
	The meeting closed at 8:30pm			