

# PARISH COUNCIL OF BENENDEN

## Minutes of the Ordinary Meeting of the Parish Council held on Monday 15<sup>th</sup> October 2018, Iden Green Pavilion, 7pm

Present	Cllrs Beveridge, Cruse, Driver, Lewis, Manford, Skeet and Thomas
In Attendance	C Levett, Clerk; 6 parishioners

Item		Action Responsibility
1. APOLOGIES	Apologies were received from Cllr Kemp and Cllrs Hall and Holden.	
2. DECLARATION OF INTERESTS	No declarations of interest.	
3. MINUTES OF PREVIOUS MEETING	The Parish Council minutes from the meeting held on 17 <sup>th</sup> September 2018 were unanimously approved as a correct record of the meeting and signed by the Chairman.	
4. MATTERS ARISING AND OUTSTANDING ITEMS	<p><b>a. Great War Centenary Commemorations</b> Cllrs Lewis and Thomas attended a PCC meeting. The PCC is in agreement with the Parish Council that the beacon should not be moved. The Clerk had produced a risk assessment for the lighting of the beacon, approved by the insurers, and shared with Gordon Reynolds, Rev David Commander and Peter Ellis. The Parish Council wreath is normally laid by the Chair of the Parish Council. On this occasion Jane Davies will be laying the wreath. All details of the weekend commemorations will be in the Parish Magazine</p> <p><b>b. Peter Davies Commemoration</b> A planning application will be submitted for the erection of a flagpole at Iden Green Pavilion.</p> <p><b>c. Parish Councillor Email Addresses</b> Cllr Cruse, the Clerk and Rohan Barnett to meet to discuss further.</p> <p><b>d. Autumn Village Tidy</b> TWBC will provide the equipment etc needed for Saturday 10<sup>th</sup> November.</p> <p><b>e. KALC Community Awards Scheme 2019</b> Parish Councillors unanimously agreed to adopt the scheme.</p>	<b>CL/RC</b>
5. REPORTS BY COUNTY AND BOROUGH COUNCILLORS	No reports.	
6. NEIGHBOURHOOD DEVELOPMENT PLAN	Cllr Thomas encouraged all Parish Councillors to attend a briefing on 28 <sup>th</sup> October. It is hoped that draft policies will be available and an opportunity for Parish Councillors to familiarise themselves with these ahead of the draft Neighbourhood Development Plan being presented to the Parish Council.	<b>ALL</b>
7. PARISH WORKS AND GENERAL MAINTENANCE	The Clerk had circulated the schedule of works being undertaken by the Lengthsman, showing work completed and that in progress.	
8. REPORTS BY CHAIR AND PARISH COUNCIL REPRESENTATIVES	The presentations made at the last Parish Chairmen's meeting attended by Cllr Thomas regarding NPPF, Neighbourhood Planning and the new refuse collection contract had been circulated.	
9. PLANNING	<p><b>Planning Applications</b></p> <p><b>18 02863 FULL</b> Mill Street House Mill Street - Proposed part demolition and erection of proposed ancillary building and garage incidental to main dwelling. Cllrs Beveridge, Lewis and Thomas had made a site visit. Concerns were raised about increased height of the proposed building. The applicants agreed to submit</p>	

Chairman..... Date.....

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*These minutes are not a verbatim record of the meeting, but a summary of discussion and decisions taken at the meeting.*

	<p>amended drawings with a reduced maximum roof height of 3.5m. The applicants confirmed that the building will remain ancillary. On this basis the Parish Council unanimously agreed to support this application.</p> <p><b>18 02890 FULL</b> Lake House Cranbrook Road - Demolition of existing garage and shed and the erection of a replacement garage. Cllrs Beveridge and Thomas had made a site visit. The Parish Council unanimously agreed to support this application.</p> <p><b>18 02911 FULL</b> Willow Barn Biddenden - Proposed side and front extensions, including dormers and roof lights. Cllrs Beveridge, Cruse and Driver had made a site visit. Tree and pond surveys had been carried out. The new soakaway will be better than the current one. The Parish Council unanimously agreed to support this application.</p> <p><b>18 03257 LAPRE</b> Frame Farm – Premises Licence application. The Parish Council had submitted comments regarding noise disturbance</p> <p><b>KCC/TW/0488/2018</b> Details of a Code of Construction Practice for the main contract (construction of the school building and related works) pursuant to Condition 14 of planning permission TW/17/3344. The Parish Council had no comments to make. It was agreed to make information available on the website and noticeboards.</p>	CL																														
10. HIGHWAYS & TRANSPORTATION	<ul style="list-style-type: none"> <li>• Cllr Manford agreed to be the Highways representative for the Parish Council.</li> <li>• The Clerk advised that KCC will provide a maximum of 10 x 25kg salt/sand mix bags for the winter. KCC will only deliver to one location and the Parish Council to disseminate. Cllr Manford agreed to take delivery and distribute. The Parish Council found this unacceptable and will raise with Cllr Holden. The Clerk to investigate buying in additional salt.</li> <li>• Cllr Cruse to include an item regarding Speed Watch in his magazine article. Cllr Driver to speak to a parishioner keen to be involved in this.</li> </ul>	CL RC PD																														
11. RESOURCING	<p><b>(i) Parish Council Monthly Finance</b></p> <p>The Parish Council Financial Transaction Report for August had been circulated and agreed and the Parish Council ratified and approved the September 2018 payments list.</p> <p><u>Agreed October payments :</u></p> <table border="0" data-bbox="389 1559 1219 1966"> <tr> <td>BACS</td> <td>C Levett - Clerk's Wages</td> <td>817.26</td> </tr> <tr> <td>BACS</td> <td>Tenterden Twilight - Public Toilets Cleaning</td> <td>410.00</td> </tr> <tr> <td>BACS</td> <td>J Boot - NDP Consultant</td> <td>270.00</td> </tr> <tr> <td>BACS</td> <td>TP Jones - Payroll</td> <td>57.60</td> </tr> <tr> <td>BACS</td> <td>PKF Littlejohn - Audit</td> <td>240.00</td> </tr> <tr> <td>BACS</td> <td>EDF - Public Toilets Electricity</td> <td>33.78</td> </tr> <tr> <td>BACS</td> <td>Castle Water - Public Toilets Water</td> <td>141.06</td> </tr> <tr> <td>BACS</td> <td>Iden Green Pavilion Trust - PC Meeting</td> <td>14.00</td> </tr> <tr> <td>BACS</td> <td>Emapsite - Ordnance Survey Location Plan</td> <td>25.79</td> </tr> <tr> <td>300005</td> <td>M Patrick - War Memorial</td> <td>35.00</td> </tr> </table>	BACS	C Levett - Clerk's Wages	817.26	BACS	Tenterden Twilight - Public Toilets Cleaning	410.00	BACS	J Boot - NDP Consultant	270.00	BACS	TP Jones - Payroll	57.60	BACS	PKF Littlejohn - Audit	240.00	BACS	EDF - Public Toilets Electricity	33.78	BACS	Castle Water - Public Toilets Water	141.06	BACS	Iden Green Pavilion Trust - PC Meeting	14.00	BACS	Emapsite - Ordnance Survey Location Plan	25.79	300005	M Patrick - War Memorial	35.00	
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	<p>300006 Benenden Memorial Hall - PC Meeting 15.00</p> <p>300007 T Baldwin - Lengthsman 267.96</p> <p><b>TOTAL 2327.45</b></p> <p>CLlr Driver asked about the payment to Street Cruiser. This is split between the Parish Council and Benenden Village Trust. CLlr Cruse to visit the Street Cruiser.</p> <p><b>(ii) Audit</b></p> <p>The Clerk advised that the external audit had been completed and all is in accordance with proper practices with no matters giving cause for concern.</p> <p><b>(iii) Playground :</b></p> <p>CLlr Thomas advised that BVT had asked if the Parish Council wishes to own the playground project, either through the process of getting the project underway or with responsibility once built. The Parish Council agreed to be part of any working group but did not want to take on responsibility for the playground.</p>	<b>RC</b>
12. CORRESPONDENCE	<ul style="list-style-type: none"> <li>• KALC AGM takes place on 17<sup>th</sup> November at Ditton Community Centre 9.30am – 2pm.</li> <li>• The Clerk advised of a footpath issue raised by a parishioner. The Clerk to investigate action which can be taken.</li> </ul>	<b>CL</b>
13. PARISHIONERS' QUESTIONS	A parishioner advised that he might be able to help with rocksalt.	
14. ITEMS FOR FUTURE CONSIDERATION	Meeting 17 <sup>th</sup> September Item 5a Tunbridge Wells Mental Health Resource Charity request for funding. Request for the Parish Council to reconsider its decision has yet to be received.	
DATE OF NEXT MEETING	Ordinary Meeting of the Parish Council Monday 19 <sup>th</sup> November 2018, Memorial Hall, 7pm	
	The meeting closed at 8.20pm	

Clerk to the Parish Council, 17<sup>th</sup> October 2018