

PARISH COUNCIL OF BENENDEN
Ordinary Meeting of the Council will be held on Monday 18th June 2018
Memorial Hall, 7pm

AGENDA

1. Apologies
2. Declarations of Interest in items on the agenda
3. Minutes of the Meetings held on 21st May 2018
4. Draft Minutes of Annual Assembly
5. Matters Arising and Outstanding Items
 - a. Peter Davies Commemoration
 - b. War Memorial/The Great War Centenary Commemorations
 - c. Parish Councillor Email Addresses
6. Reports by Cllrs Dawlings, Holden and Hall
7. Parish Councillor Responsibilities
8. Neighbourhood Development Plan
9. Playground
10. Parish Works and General Maintenance
11. Reports by Parish Council Chair and Other Representatives
12. Planning and Transportation
 - a. Planning Applications
18 01453 FULL Cranden Diamonds Cranbrook Road
18 01632 FULL Havering House Walkhurst Road
13. Resourcing
 - (i) Parish Council Monthly Finance Report and approve cheques for payment
 - (ii) HMT Monthly Finance Report and approve cheques for payment
 - (iii) Audit
 - a. Annual Governance Statement
 - b. Accounting Statements 2017/18
14. Correspondence
15. Parishioners' Questions
16. Items for future consideration

Date of Next Meeting: Ordinary Meeting of the Parish Council Monday 16th July 2018, Iden Green Pavilion, 7pm

C Levett, Clerk to the Council, 11th June 2018

Note to Item 2 - Declaration of Interests a. Members are reminded to declare any changes to their Declarations of Financial or Other Interests since they first completed the register of interests, to the Monitoring Officer. The Clerk can offer advice as required. b. If a Member has a prejudicial interest, this should be declared at the start of the meeting. Personal interests may be declared at this point or alternatively at the time when the specific item is being discussed, if a Member wishes to speak on an item in which s/he has a personal interest. Members in doubt about a declaration are advised to contact the Monitoring Officer before the date of the meeting.

Parishioners' Questions

Parishioners are welcome to attend any Parish Council Meeting and raise matters of interest to them or the Parish under "Parishioners' Questions" on the Agenda.

If a parishioner would like something specific to be discussed by the Parish Council, this can be advised to the Clerk to be included on an agenda.

Parishioners cannot speak while the normal business of the meeting is being conducted but may speak at the discretion of the Chairman or during the designated time allocated to 'Parishioners Questions'.

The period of time designated for public participation at a meeting shall not exceed 10 minutes unless directed by the chairman of the meeting and a member of the public shall not speak for more than 3 minutes.

A question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given.

A person shall stand when requesting to speak and when speaking (except when a person has a disability or is likely to suffer discomfort) OR A person shall raise his hand when requesting to speak and stand when speaking (except when a person has a disability or is likely to suffer discomfort). The chairman of the meeting may at any time permit a person to be seated when speaking.

A person who speaks at a meeting shall direct his comments to the chairman of the meeting.

Only one person is permitted to speak at a time. If more than one person wants to speak, the chairman of the meeting shall direct the order of speaking.