

HARMSWORTH MEMORIAL TRUST

Minutes of the meeting held on Monday 20th November 2017 Iden Green Pavilion

Present	Cllrs Barker, Cruse, Davies, Lewis, Kemp, Reynolds and Skeet
In Attendance	C Levett, Clerk

Item		Action / Responsibility
1.APOLOGIES	Apologies were received from Cllr Thomas and Lorraine Jones.	
2.DECLARATIONS OF INTEREST	There were no declarations of interest.	
3. MINUTES OF PREVIOUS MEETING	It was agreed that the minutes of the meeting held on 16 th October 2017 be approved and signed by the Chairman.	
4. MATTERS ARISING AND OUTSTANDING ITEMS	<p style="text-align: center;">(i) Children’s Playground</p> <p>Cllr Lewis circulated a report regarding Iden Green Playground. Trustees agreed that the perimeter fence and entrance gate should be replaced. The Clerk to obtain quotes.</p> <p>Cllr Lewis to carry out a monthly check.</p> <p>Cllr Davies advised that Terry Baldwin had carried out a few minor repairs at the Recreation Ground Playground, and that other repairs are in progress. They are meeting to discuss further.</p>	<p style="text-align: center;">CL</p> <p style="text-align: center;">JL</p> <p style="text-align: center;">PD</p>
5. HMT RECONSTITUTION	<p>Cllr Barker explained the background to reconstituting HMT, the concerns around the fact that Parish Council is the sole trustee and the necessity to widen the experience base of the Trustees.</p> <p>A proposal had been made to the Charity Commission to set up the new Benenden Village Trust into which the HMT may be subsumed. This was turned down because of the wider aims and objectives of the proposed trust. Assets held by the Trust are for specific purposes which would reduce the ability of the new Trust. Legal advice had been sought and confirmed that permanent endowments can be transferred.</p> <p>The BVT Steering Group had met (minutes of the meeting had been circulated) and agreed a new CIO application could be made.</p> <p>Cllr Barker proposed the following motion, which was seconded by Cllr Reynolds, and unanimously supported by all Trustees.</p> <p><i>The Benenden Parish Council as sole trustee of the Harmsworth Memorial Trust notes the progress being made towards the establishment of a new CIO to be known as the Benenden Village Trust. Having received and considered legal advice on the possible transfer of the assets of the HMT, Benenden Parish Council</i></p>	

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	<p><i>reiterates its wish to make a vesting declaration of these assets to the new CIO once it is established.</i></p> <p>Cllr Davies hoped that despite slow progress so far, the new constitution could be in place by May 2018.</p> <p>The Clerk to provide Cllr Barker with a full break down of legal expenditure incurred so far.</p> <p>The Chairman stressed the fact that approval of the Trustees was needed before any future agreement commitment or expenditure on these matters could be made.</p>	CL						
6. BENENDEN VILLAGE HALL	<p>Administrator Report</p> <p>The Administrator's report had been circulated before the meeting.</p> <ul style="list-style-type: none"> • Current Account Balance as at 31/10/2017 is £27,092.11. October income £3,670; net expenditure £2,078. 2017/18 income £20,732; net expenditure £16,527 • New stage curtains are now up. • Awaiting quotation for new electronic velux windows. • Kitchen Door Fire Exit - frame repaired and new panic fire exit activator fitted in place of various bolts. • Front Door - realigned top bolt ensuring the door locks correctly. • Main Hall Fire Exit - new double acting panic fire door activators fitted. • External window frames of the toilets, and external door/window of the Community Office painted. Internal and other external work to take place over the Christmas period and into the Spring. • Grant funding from ACRK and TWBC being considered. • A better supply of cooking utensils and pan sets in the hall kitchen is needed. • Trustees agreed that a more appropriate dishwasher is required. Cllr Davies to look is investigating options and details. • All the windows at the hall, inside and out, and the sloping ceiling section of the main hall have been washed. 	PD						
7. ST GEORGE'S	Nothing to report.							
8. RESOURCING	<p>(i) Monthly Finance</p> <p>The Financial Transaction Reports for September and October were circulated and agreed and Trustees ratified and approved the November 2017 payments list.</p> <table border="1"> <tr> <td>101442</td> <td>South East Water - St George's</td> <td>91.18</td> </tr> <tr> <td colspan="2">TOTAL</td> <td>91.18</td> </tr> </table>	101442	South East Water - St George's	91.18	TOTAL		91.18	
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	<p>(ii) Street Cruiser</p> <p>Details regarding Street Cruiser use and attendance have yet to be received. Cllr Davies to speak to other parishes and to Grant Matthews. To be discussed further by the Resourcing Committee at its meeting on 27th November.</p>	
9. CORRESPONDENCE	None	
10. ITEMS FOR FUTURE CONSIDERATION	None	
11. DATE OF NEXT MEETING	Monday 11 th December 2017, Memorial Hall.	
	The meeting closed at 9:35pm.	