

PARISH COUNCIL OF BENENDEN

Minutes of the Ordinary Meeting of the Parish Council held on Monday 20th November 2017 Iden Green Pavilion, 7:30pm

Present	Cllrs Barker, Cruse, Davies, Lewis, Kemp, Reynolds and Skeet
In Attendance	Cllr; C Levett, Clerk

Presentation by Steve Lewis, Resilience Manager, Kent Fire and Rescue : Fire Hydrant Initiative Project

Item		Action Responsibility
1. APOLOGIES	Apologies were received from Cllr Thomas (on Parish Council business elsewhere)	
2. DECLARATION OF INTERESTS	No declarations of interest.	
3. MINUTES OF PREVIOUS MEETING	The Parish Council minutes from the meeting held on 16th October 2017 were unanimously approved as a correct record of the meeting and signed by the Chairman.	
4. MATTERS ARISING AND OUTSTANDING ITEMS	<p>(i) Bonfire Night 4th November – Parish Council concerns regarding poor parking had been addressed with the use of cones along The Street, and it was noted that the event was well managed and successful.</p> <p>(ii) Village Clean Up 18th November – This was a successful event. It was suggested that details of the amount of rubbish collected should be published in the Parish Magazine, with photos of participants. The Clean Up was advertised on various notices around the village and on social media but it was felt that there should be more publicity.</p> <p>(iii) Youth Liaison – Cllr Barker to produce article for January Magazine</p>	<p>CL</p> <p>KB</p>
5. REPORTS BY COUNTY AND BOROUGH COUNCILLORS	No reports.	
6. NEIGHBOURHOOD DEVELOPMENT PLAN	Cllr Davies reported that there have been a number of small and larger meetings, and a Vision for the parish has been developed. Members of the Steering Group and 5 working groups have been identified. Each of the working groups will be led by one of the Steering Group.	
7. PARISH WORKS AND GENERAL MAINTENANCE	Cllr Davies has spoken to Terry Baldwin and has arranged a meeting with him later in the week.	PD
8. REPORTS CHAIRMAN AND PARISH COUNCIL REPRESENTATIVES	<p>(i) KALC Area: The next scheduled meeting is on 28th November.</p> <p>(ii) Parish Chairmen’s Group: Special meeting 20th November regarding the new Civic Centre Development. Cllr Thomas attending. Cllr Thomas to report back to the next PC meeting. The end date for the current consultation is 11th December. Cllr Davies to request an extension from TWBC to this date so the Parish Council can be fully informed before submitting its views. Next scheduled meeting is 12th December.</p> <p>(iii) Public Transport Forum : The meeting scheduled for November was cancelled.</p>	<p>NT</p> <p>PD</p>
9. PLANNING & TRANSPORTATION MATTERS	<p>(i) Planning Applications</p> <p>The recommendations regarding current applications from the Planning and Transportation Committee were unanimously approved.</p>	
10. RESOURCING	<p>(i) Monthly Finance</p> <p>The Financial Transaction Reports for September and October were circulated and agreed and the Parish Council ratified and approved the November 2017 payments</p>	

Chairman..... Date.....

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These minutes are not a verbatim record of the meeting, but a summary of discussion and decisions taken at the meeting.

list.

Agreed November payments :

102304	Iden Signs - Neighbourhood Plan	56.40
102305	RBL Poppy Appeal – Wreath	17.00
102306	BT – Office	125.86
102307	Arnold Cole Trust	400.00
102308	Jim Boot – NDP	645.00
102309	C Levett - Clerk's Wages	945.38
102310	C Levett - Postage, Paper	9.72
102311	Benenden Village Hall - NDP Meeting	60.00
102312	Tenterden Twilight Commercial Cleaning - Public Toilets	328.00
102313	Benenden Village Hall - NDP Meeting	60.00
102314	M Patrick - War Memorial	81.00
102315	Iden Green Pavilion - Meeting Hire	12.00

TOTAL 2740.36

(ii) Street Cruiser

Details regarding Street Cruiser use and attendance have yet to be received. Cllr Davies to speak to other parishes and to Grant Matthews.

(iii) Grant Request from BCEPS PTA

Representatives from the Primary School and its PTA attended the meeting to present details of its Forest School proposals and the benefits this would bring to the pupils. Following consultation with parents, outdoor learning was identified as a priority. Support has been received from the Church and Benenden School; the PTA has paid for the cost of staff training and the school has met the cost of supply cover; a grant of £1,000 has been received from Tesco towards the costs of resources. The School/PTA is currently looking for other funding up to £2,300 to cover all the items on its wish list.

The Resourcing Committee will consider the application further at its meeting on 27th November and make a recommendation to the Parish Council.

(iv) Benenden Magazine

Cllr Barker updated the financial position of the Magazine. The Church subsidises the Magazine to about £1,000 per year. Advertising pays for production and the Magazine team are reluctant to put advertising costs up too much. There are differential rates for different types of advertisers.

Cllr Barker requested a grant of £1,000 per year, to match Church funding and to cover costs. The Resourcing Committee will consider this request at its meeting on 27th November.

Cllr Barker also requested that the Parish Council helps to meet the cost of providing a thank you reception for the distributors and those involved with the magazine. The Parish Council unanimously supported a payment of £150.

PD

RESOURCING
COMMITTEE

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	<p>(v) Resourcing Meeting 27th November</p> <p>The Resourcing Committee meets on 27th November to review income and expenditure to date, and to start considering the Parish Council budget for 2018-19.</p>	
11. COMMUNITY AFFAIRS AND LOCAL ENVIRONMENT	<p>A note of the meeting had been circulated. The Committee comprises Cllrs Lewis, Barker and Cruse.</p> <p>There are ongoing issues regarding dog fouling and it was agreed that this committee will look into the matter.</p>	
12. CORRESPONDENCE	<p>(i) Voluntary Hospital Car Service</p> <p>Peter and Gilly Walton will be giving up the role of coordinating the Hospital Voluntary Car Service. A parishioner to take this on was suggested. Cllr Davies to follow up.</p> <p>(ii) KALC Community Awards Scheme</p> <p>The Parish Council agreed to register with the KALC Community Awards Scheme 2018.</p>	<p>PD</p> <p>CL</p>
13. PARISHIONERS' QUESTIONS	None.	
14. ITEMS FOR FUTURE CONSIDERATION	<p>Cllr Skeet advised of various footpath issues. These can be reported through the KCC website</p> <p>http://webapps.kent.gov.uk/KCC.KHSFaultsGIS.Web.Sites.Public/Home.aspx</p>	
15. DATE OF NEXT MEETING	Ordinary meeting of the Parish Council Monday 11 th December 2017, 7:30pm, Memorial Hall.	
	The meeting closed at 9:05 pm	