

# PARISH COUNCIL OF BENENDEN

## Minutes of the Ordinary Meeting of the Parish Council held on Monday 17<sup>th</sup> July 2017 Memorial Hall, Benenden, 7:30pm

Present	Cllrs Cruse, Davies, Henning, Lewis, Reynolds and Thomas
In Attendance	Cllrs Dawlings and Holden; Caroline Levett – Clerk; 1 member of the public was in attendance.

Item		Action Responsibility
1. APOLOGIES	Apologies were received from Cllrs Barker and Skeet and Cllr Hall.	
2. DECLARATION OF INTERESTS	Cllr Thomas declared a non-prejudicial interest in Planning Application 17 02209.	
3. MINUTES OF PREVIOUS MEETING	<b>The Parish Council minutes from the meeting held on 20<sup>th</sup> June 2017 were unanimously approved as a correct record of the meeting and signed by the Chairman.</b>	
4. MATTERS ARISING AND OUTSTANDING ITEMS	<p>(i) Parish Councillor Vacancy : The process for co-option ends on 19<sup>th</sup> July. To date one application has been received. It was unanimously agreed that if no further applications were received the nomination would be accepted. Lynne Kemp was thanked for her interest and application.</p> <p>(ii) Defibrillator : No action yet taken. Cllr Davies to progress.</p> <p>(iii) Dog Fouling : The Clerk had sought, and had received, advice from TWBC which had been circulated prior to the meeting. It was agreed that this item would be taken forward by the new Community Affairs and Local Environment Committee.</p>	<b>PD</b>
5. PARISH COUNCILLOR RESPONSIBILITIES	The membership of the new committees, as proposed at the Parish Council meeting on 20 <sup>th</sup> June, was agreed.	
6. REPORTS BY COUNTY AND BOROUGH COUNCILLORS	<p>Cllr Dawlings advised the following :</p> <ul style="list-style-type: none"> <li>• The pressure to build new houses remains overwhelming with the risk of development being imposed. All believe that sensitive development should be permitted and highlights the need for the Neighbourhood Plan. Cllr Davies advised that the Parish Chairman’s Group will be working collectively to exert pressure.</li> <li>• The Overview and Scrutiny Committee will be looking at rural transport and bus services. KCC will be invited to input.</li> <li>• The study into the feasibility of the new Civic Centre and Theatre in Tunbridge Wells continues. The cost will be in the region of £72 million, with interest at £2.5million per year for 50 years. To bring the current council offices up to standard would cost in excess of £10 million. Income would be received from letting out part of the new offices, and an estimated £14 million benefit would be received from secondary spend related to the new theatre.</li> </ul> <p>Cllr Holden reported the following :</p> <ul style="list-style-type: none"> <li>• KCC Children’s Services has undergone a rigorous Ofsted inspection and has achieved a rating of good. In 2007 the service was rated as poor.</li> <li>• A Transport Strategy and campaign to limit lorries on rural roads and villages is being introduced. Kent MPs and KALC have been addressed.</li> <li>• County Councillors have agreed an increase of 15% in their allowances. In 2008 allowances were reduced and there has been no increase since. In future increases will be indexed to staff settlements.</li> </ul>	
7. NEIGHBOURHOOD DEVELOPMENT PLAN	An initial meeting to bring together those who have expressed an interest in helping is likely to be held around 27 <sup>th</sup> July. Cllr Davies is in discussion with Jim	<b>PD</b>

Chairman..... Date.....

Page 1

*These minutes are not a verbatim record of the meeting, but a summary of discussion and decisions taken at the meeting.*

	Boot. This will be followed by workshops later in the year.																					
8. PARISH WORKS AND GENERAL MAINTENANCE	The Clerk has advised the Lengthsman of areas of work to be undertaken. Cllr Davies to meet with Terry Baldwin.	<b>PD</b>																				
9. REPORTS CHAIRMAN AND PARISH COUNCIL REPRESENTATIVES	<p><b>(i) KALC Area:</b> next meeting 5<sup>th</sup> September.</p> <p><b>(ii) Parish Chairmen's Group:</b> next meeting 19<sup>th</sup> September.</p> <p><b>(iii) Public Transport Forum :</b> it was agreed that a member of the Highways and Transportation Committee should attend this meeting.</p>																					
10. PLANNING & HIGHWAYS MATTERS	<p>No Planning and Highways Committee meeting was held in July</p> <p><b>(i) Planning Applications</b></p> <table border="1"> <thead> <tr> <th>Application</th> <th>Address</th> <th>Proposal</th> <th>Parish Council Decision</th> </tr> </thead> <tbody> <tr> <td>17 02005 FULL</td> <td>1 Grants Hill Rolvenden Road</td> <td>Demolition of garage and erection of a part single and two-storey side extension</td> <td>To be considered at the Planning Committee meeting on 3<sup>rd</sup> August.</td> </tr> <tr> <td>17 02209 FULL</td> <td>Poultry Units North Of Springhill Oast Standen Street</td> <td>Application for the demolition of one poultry unit and the change of use and conversion of the remaining poultry unit to one dwelling house with integral garage and associated landscape enhancements</td> <td>To be considered at the Planning Committee meeting on 3<sup>rd</sup> August.</td> </tr> <tr> <td>17 02226 LBC</td> <td>Hemsted House Benenden Girls School</td> <td>First floor infill extension to existing West Wing building and general refurbishment</td> <td>To be considered at the Planning Committee meeting on 3<sup>rd</sup> August.</td> </tr> <tr> <td>TW 12 1442 R</td> <td>Land south of Rolvenden Road</td> <td>Application for a Non Material Amendment; amendments to the approved floor plan to reduce the overall gross internal floor area of the school building, including associated minor alterations to the elevational appearance and changing the external surface within the courtyard from paving to permeable tarmac</td> <td>The Parish Council unanimously supported.</td> </tr> </tbody> </table> <p><b>(ii) Highways</b></p> <p>A parishioner had raised the issue of poor sight lines from Ramsden Lane onto the main Benenden - Rolvenden road entrance caused by the verges not being cut back. Cllr Holden had raised this with Highways.</p> <p>A parishioner had complained regarding the poor state of pavements in the village.</p>	Application	Address	Proposal	Parish Council Decision	17 02005 FULL	1 Grants Hill Rolvenden Road	Demolition of garage and erection of a part single and two-storey side extension	To be considered at the Planning Committee meeting on 3 <sup>rd</sup> August.	17 02209 FULL	Poultry Units North Of Springhill Oast Standen Street	Application for the demolition of one poultry unit and the change of use and conversion of the remaining poultry unit to one dwelling house with integral garage and associated landscape enhancements	To be considered at the Planning Committee meeting on 3 <sup>rd</sup> August.	17 02226 LBC	Hemsted House Benenden Girls School	First floor infill extension to existing West Wing building and general refurbishment	To be considered at the Planning Committee meeting on 3 <sup>rd</sup> August.	TW 12 1442 R	Land south of Rolvenden Road	Application for a Non Material Amendment; amendments to the approved floor plan to reduce the overall gross internal floor area of the school building, including associated minor alterations to the elevational appearance and changing the external surface within the courtyard from paving to permeable tarmac	The Parish Council unanimously supported.	
Application	Address	Proposal	Parish Council Decision																			
17 02005 FULL	1 Grants Hill Rolvenden Road	Demolition of garage and erection of a part single and two-storey side extension	To be considered at the Planning Committee meeting on 3 <sup>rd</sup> August.																			
17 02209 FULL	Poultry Units North Of Springhill Oast Standen Street	Application for the demolition of one poultry unit and the change of use and conversion of the remaining poultry unit to one dwelling house with integral garage and associated landscape enhancements	To be considered at the Planning Committee meeting on 3 <sup>rd</sup> August.																			
17 02226 LBC	Hemsted House Benenden Girls School	First floor infill extension to existing West Wing building and general refurbishment	To be considered at the Planning Committee meeting on 3 <sup>rd</sup> August.																			
TW 12 1442 R	Land south of Rolvenden Road	Application for a Non Material Amendment; amendments to the approved floor plan to reduce the overall gross internal floor area of the school building, including associated minor alterations to the elevational appearance and changing the external surface within the courtyard from paving to permeable tarmac	The Parish Council unanimously supported.																			

	<p>The Clerk will be encouraging parishioners to report all issues through the KCC Highways portal.</p> <p>Cllr Henning commented on the poor state of repair of roads in the village where work has been carried out. Cllr Holden encouraged the Parish Council to complain to the County Council.</p>	<b>CL</b>															
11. FINANCIAL	<p><b>(i) Monthly Finance</b></p> <p>The Parish Council ratified and approved the July 2017 payments list, and agreed the bank reconciliation and bank statements for June 2017.</p> <p><u>Agreed July payments :</u></p> <table border="1"> <tr> <td>102273</td> <td>C Levett - Clerk's Wages</td> <td>945.38</td> </tr> <tr> <td>102274</td> <td>Tenterden Twilight Commercial Cleaning - Public Toilets</td> <td>328.00</td> </tr> <tr> <td>102275</td> <td>Krystal Hosting Ltd - Website</td> <td>839.99</td> </tr> <tr> <td>102276</td> <td>Iden Green Pavilion - Room Hire</td> <td>12.00</td> </tr> <tr> <td>102277</td> <td>M J Patrick - War Memorial</td> <td>30.00</td> </tr> </table> <p><b>(ii) Insurance</b></p> <p>The insurance renewal from Aviva, effective from 1<sup>st</sup> August, had been received and circulated prior to the meeting. This was unanimously agreed by the Parish Council.</p> <p><b>(iii) Grant Request</b></p> <p>A request had been received from Benenden Primary School to assist in the funding of a school residential visit had been received. The Parish Council unanimously agreed that it could not agree to this request. The school, and others, should be encouraged to apply for grants for wider benefit.</p> <p><b>(iv) Website Server</b></p> <p>Some concerns were raised regarding the cost of the website server. Cllrs Davies and Cruse and the Clerk to consider further.</p>	102273	C Levett - Clerk's Wages	945.38	102274	Tenterden Twilight Commercial Cleaning - Public Toilets	328.00	102275	Krystal Hosting Ltd - Website	839.99	102276	Iden Green Pavilion - Room Hire	12.00	102277	M J Patrick - War Memorial	30.00	<b>PD/RC/CL</b>
102273	C Levett - Clerk's Wages	945.38															
102274	Tenterden Twilight Commercial Cleaning - Public Toilets	328.00															
102275	Krystal Hosting Ltd - Website	839.99															
102276	Iden Green Pavilion - Room Hire	12.00															
102277	M J Patrick - War Memorial	30.00															
12. CORRESPONDENCE	(i) <b>Tunbridge Wells Borough Open Space, Sport and Recreation Study.</b> Circulated prior to the meeting. Cllrs Thomas and Davies to respond.	<b>NT/PD</b>															
13. PARISHIONERS' QUESTIONS	None.																
14. ITEMS FOR FUTURE CONSIDERATION	Ongoing matters.																
15. DATE OF NEXT MEETING	Ordinary meeting of the Parish Council Monday 18 <sup>th</sup> September 2017, 7:30pm, at Iden Green Pavilion. Cllr Henning gave his apologies for this meeting.																
	The meeting closed at 8:55 pm																