

PARISH COUNCIL OF BENENDEN

Minutes of the Ordinary Meeting of the Parish Council held on Monday 11th December 2017
Memorial Hall, 7:30pm

Present	Cllrs Barker, Davies, Lewis, Reynolds, Skeet and Thomas
In Attendance	C Levett, Clerk; 4 parishioners

Item		Action Responsibility
1. APOLOGIES	Apologies were received from Cllrs Cruse and Kemp	
2. DECLARATION OF INTERESTS	No declarations of interest.	
3. MINUTES OF PREVIOUS MEETING	The Parish Council minutes from the meeting held on 20 th November 2017 were unanimously approved as a correct record of the meeting and signed by the Chairman.	
4. MATTERS ARISING AND OUTSTANDING ITEMS	<p>a. Youth Liaison Cllr Barker had included an article in the December Magazine and will repeat it in January. The Clerk will also publish on the website, Facebook and Nextdoor, and request that the school include in their newsletter.</p> <p>b. Voluntary Hospital Car Service Regrettably a new coordinator has not yet been found. The Clerk will publish again. Cllr Davies will also approach the Church.</p> <p>c. KALC Community Awards Scheme Nominations need to be made by 26th January. The Clerk to recirculate the criteria.</p>	<p>CL</p> <p>CL/PD</p> <p>CL</p>
5. REPORTS BY COUNTY AND BOROUGH COUNCILLORS	No reports.	
6. NEIGHBOURHOOD DEVELOPMENT PLAN	<p>Cllr Davies reported that meetings have been well attended and the Steering Committee is now in place, with 25 volunteers working across the 5 working groups. The next Steering Committee meeting takes place in January and the next village meeting on 13th January.</p> <p>Website A proposal for a dedicated, interactive website for the NDP had been made by the Steering Committee. Cllr Skeet proposed support for this. Cllr Barker seconded and the Parish Council unanimously approved this, at a cost of up to £500, to be met from NDP expenditure.</p>	
7. PARISH WORKS AND GENERAL MAINTENANCE	The meeting between Cllr Davies and Terry Baldwin had not taken place and is rescheduled. A list of work to be carried out and prioritised to be circulated by Cllr Davies.	PD
8. REPORTS CHAIRMAN AND PARISH COUNCIL REPRESENTATIVES	<p>(i) KALC Area: A meeting took place on 28th November and the following discussed</p> <ul style="list-style-type: none"> • NDP reports from parishes. • Street Cruiser is used by Lamberhurst. The concerns of Benenden Parish Council were shared by other parishes – cost, numbers attending and DBS checks. KALC will write expressing these concerns. • It has been suggested that Parish Councils should contribute to KCC Highways. Cllr Davies expressed concerns that with so many changes on the roads and new developments it should not be incumbent on Parish Councils to meet these costs. Cllr Barker suggested involvement of Helen Grant, MP. Cllr Davies will raise with Cllrs Dawlings and Holden. <p>(ii) Parish Chairmen's Group: Cllr Thomas attended a special meeting held on 20th November regarding the new Civic Centre Development. The Parish Council considered the proposed project and is generally supportive of it. However it is concerned that Benenden Parish Council and its parishioners should not suffer any financial disadvantage as a result nor any reduction in services. Cllr Davies to</p>	<p>PD</p> <p>PD</p>

Chairman..... Date.....

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These minutes are not a verbatim record of the meeting, but a summary of discussion and decisions taken at the meeting.

	<p>draft a response. The next meeting of the Group takes place on 12th December and items on the agenda include an update on the Local Plan and NDPs; draft budget; KCC proposed bus service cuts; new refuse/recycling contract.</p> <p>(iii) Public Transport Forum : Next meeting 1st February 2018.</p>																															
9. PLANNING & TRANSPORTATION MATTERS	<p>(i) Planning Applications</p> <p>The recommendations regarding current applications from the Planning and Transportation Committee were unanimously approved.</p>																															
10. RESOURCING	<p>(i) Monthly Finance</p> <p>The Financial Transaction Reports for November was circulated and agreed and the Parish Council ratified and approved the December 2017 payments list.</p> <p><u>Agreed December payments :</u></p> <table border="1"> <tr> <td>102316</td> <td>C Levett - Clerk's Wages</td> <td>945.38</td> </tr> <tr> <td>102317</td> <td>Benenden Memorial Hall - Room Hire</td> <td>40.00</td> </tr> <tr> <td>102318</td> <td>M Patrick - War Memorial</td> <td>50.00</td> </tr> <tr> <td>102319</td> <td>Geerings Ltd - Copying/Printing</td> <td>72.00</td> </tr> <tr> <td>102320</td> <td>Iden Signs - NDP</td> <td>226.20</td> </tr> <tr> <td>102321</td> <td>Astra Trading UK Ltd - Public Toilets (Toilet Roll)</td> <td>29.97</td> </tr> <tr> <td>102322</td> <td>Tenterden Twilight Commercial Cleaning - Public Toilets</td> <td>328.00</td> </tr> <tr> <td>102323</td> <td>Jim Boot – NDP</td> <td>550.00</td> </tr> <tr> <td>102324</td> <td>ACRK - NDP Parish Profile</td> <td>120.00</td> </tr> <tr> <td>102325</td> <td>HMRC</td> <td>255.93</td> </tr> </table> <p>TOTAL 2617.48</p> <p>(ii) Resourcing Committee Meeting 27th November</p> <p>Draft minutes of the meeting had been circulated, and the following unanimously agreed by the Parish Council.</p> <ul style="list-style-type: none"> • £1,000 donation to Primary School Forest School • Benenden Magazine to make formal application for a grant • Move bank account to Unity Trust Bank • Approve Financial Regulations Policy (full document circulated) • No further payments should be made to the Street Cruiser until the Parish Council is satisfied that the correct checks are in place. Both Grant Matthews and the Clerk have chased, and heard nothing. • It was additionally agreed to include a budget heading for Publicity, and a budget of £1,000 <p>(iii) Precept</p> <p>Cllr Skeet proposed the recommendation of the Resourcing Committee of no increase in the current precept £39,530 (a Band D equivalent of -0.3%). This was seconded by Cllr Thomas, and unanimously agreed by the Parish Council.</p> <p>(iv) Grant Request from the Samaritans</p>	102316	C Levett - Clerk's Wages	945.38	102317	Benenden Memorial Hall - Room Hire	40.00	102318	M Patrick - War Memorial	50.00	102319	Geerings Ltd - Copying/Printing	72.00	102320	Iden Signs - NDP	226.20	102321	Astra Trading UK Ltd - Public Toilets (Toilet Roll)	29.97	102322	Tenterden Twilight Commercial Cleaning - Public Toilets	328.00	102323	Jim Boot – NDP	550.00	102324	ACRK - NDP Parish Profile	120.00	102325	HMRC	255.93	
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	The Parish Council unanimously supported a grant application of £150.	
11. COMMUNITY AFFAIRS AND LOCAL ENVIRONMENT	Meeting date to be set for January 2018.	JL
12. CORRESPONDENCE	a. KCC Gypsy and Traveller Site Allocation Policy Consultation Cllr Davies to draft a response that Benenden Parish Council is concerned about the concept of charges and an increase in illegal sites.	PD
13. PARISHIONERS' QUESTIONS	Parishioners raised concerns regarding the development at Frame Farm. They felt that they were not properly consulted on the application and that the development will have an adverse effect on their quality of life. The Parish Council, whilst it had supported the application, was sympathetic to the concerns raised, and recommended that the neighbours used environmental regulations to overcome any issues which might occur.	
14. ITEMS FOR FUTURE CONSIDERATION	None.	
15. DATE OF NEXT MEETING	Ordinary meeting of the Parish Council Monday 15 th January 2018, Memorial Hall, 7.30pm	
	The meeting closed at 8:55 pm	