

# HARMSWORTH MEMORIAL TRUST

The Ordinary Meeting of Harmsworth Memorial Trust will be held on Monday 16th January 2015 in The Iden Green Pavilion, Iden Green immediately after the P.C meeting.

## AGENDA

- 1 Apologies
- 2 Declarations of Interest
- 3 Minutes of Harmsworth Memorial Trust Meeting held on 17<sup>th</sup> December 2014 to be confirmed and signed.
- 4 Matters Arising not on this agenda
  - (i) Playground funding
- 5 Benenden Village Hall
  - (i) BVHMC Report
  - (ii) Appoint contractor for Refurbishment of Village Hall
  - (iii) Agree panel to award Caretaker Contract
  - (iv) Approve Caretaker Contract
- 6 Iden Green - English Rural Housing Association update
- 7 Mowing Contract – to appoint a contractor
- 8 St George's
  - (i) Cottage - agree specification
  - (ii) Playgroup – agree rental agreement
- 9 To approve/review (i) Complaints Policy
- 10 Finance Report
  - (i) Monthly Finance Report and approve cheques for payment
  - (ii) Finance Regulations HMT – to approve
  - (iii) Finance Regulations Village Hall account – to approve
- 11 Correspondence
- 12 Items for future consideration

Date of Next Meeting:  
At:

**Monday 16<sup>th</sup> February 2015**  
**Memorial Hall, Benenden**  
**Immediately after the Parish Council meeting**



F Chalk  
Clerk to Harmsworth Trust  
12<sup>th</sup> January 2015

### Note to Item 2 - Declaration of Interests

*a. Members are reminded to declare any changes to their Declarations of Financial or Other Interests since they first completed the register of interests, to the Monitoring Officer. The Clerk can offer advice as required*

*b. If a Member has a prejudicial interest, this should be declared at the start of the meeting. Personal interests may be declared at this point or alternatively at the time when the specific item is being discussed, if a Member wishes to speak on an item in which s/he has a personal interest.*

*Members in doubt about a declaration are advised to contact the Monitoring Officer before the date of the meeting.*