

HARMSWORTH MEMORIAL TRUST

Minutes of the meeting of the Trust held on 17TH November 2014 held at the Iden Green Pavilion

Present: Cllrs Reynolds, Thomas, Chorlton, Henning, J Ellis, Davies, Barker, P Ellis and Marshall.

In Attendance: Fiona Chalk – Clerk, 7 parishioners, and Cllr Dawlings.

084/14 APOLOGIES

Apologies were received from Cllr Holden.

085/14 DECLARATIONS OF INTEREST

There were no declarations of interest.

086/14 MINUTES OF THE MEETING HELD ON 17th November 2014

It was resolved that the minutes be approved and signed by the Chairman.

087/14 MATTERS ARISING

- i. Wi-Fi Extender – This has been placed in the village hall and will be password protected.
- ii. Quinn Quennial Quotes – no further quotes have been received. The Clerk advised she is speaking with Mark Stephenson at TWBC regarding a Heritage Partnership Grant.

088/14 CHERRYFIELDS DRAINAGE

It was noted that TWBC has instructed Metrorod to carry out a camera survey of the drainage in Cherryfields and their report is awaited.

089/14 IDEN GREEN ALLOTMENT FIELD

It was noted that the Section 106 agreement and lease have not yet been signed by the other parties. It is hoped this will happen in the next couple of weeks.

090/14 BENENDEN VILLAGE HALL

1. Grace Wain and Athena Cripps introduced themselves and were welcomed by the Chair. The October report on bookings and finance was noted (a copy is filed with these minutes).
2. **It was resolved that a specification be drawn up for redecoration and refurbishment of the small hall. Items to be costed are redecorating the toilets, soundproofing the doors, redecorating the small hall refurbishing the lighting in the small hall.**
3. **It was resolved that Benenden Players pay their hire charges after the shows are completed in January. One third of the door takings will be paid as a charge (headline figures to be presented). The fee is anticipated to be approximately £1500.**

Chairman..... Date..... Page 1

These minutes are not a verbatim report of the meeting, but a summary of discussion and decisions taken at the meeting

091/14

ST GEORGES

It was noted that the tenant has now vacated the property. **It was resolved that Councillors visit the St George's property on Wednesday at 6.30pm, including the pre-school.**

092/14

FINANCE REPORT

1. The monthly finance report and schedule of payments were noted and approved. **It was resolved that the Chair sign the Bank reconciliation and Bank statement. It was resolved that Groundscare should be instructed to proceed with the cutting of grass and hedging at St Georges and Cherryfields now the tenant is no longer available to undertake this.**
2. Items for the budget are PAT testing, refurbishment of the village hall, refurbishment of St Georges
3. **It was resolved that the terms of reference of the Finance Committee be approved. Cllr Chorlton to join the Finance Committee.**

093/14

CORRESPONDENCE

1. A FOI request was received. It was noted that HMT is not subject to FOI requests. The Clerk advised that the ICO had confirmed that although local authorities can be trustees of charitable trusts, as the trustees must act only in the best interests of the charity and not in their own interests, this means that any information held by an authority only in its capacity as a trustee, is not held by it for the purposes of FOIA.

094/14

ITEMS FOR FUTURE CONSIDERATION

Tender for Grounds Maintenance – **It was resolved to approach 3 companies to tender.**

Caretaker contract – **It was resolved that a working group of Cllrs Henning and Marshall together with the Clerk and village hall Administrators, meet to discuss this issue.**

095/14

DATE OF NEXT MEETING

The date of the next meeting is 15th November at 7.30 p.m. at the Memorial Hall, Benenden. The Planning and Finance Committee will meet on 4th December at 9.30 and 10.30 respectively, in the village hall.

The meeting closed at 9.45 p.m.