

# HARMSWORTH MEMORIAL TRUST

Minutes of the meeting of the Trust held on Monday 16<sup>th</sup> September 2013 in the Memorial Hall, following Benenden Parish Council meeting at 20.00, pursuant to notice

Present: Cllr Reynolds, Cllr Beattie, Cllr Butler-Graham, Cllr Grant, Cllr North, Cllr Thomas and Cllr Barker

In Attendance: Fiona Chalk – Clerk

**0672/13 APOLOGIES**

Apologies were received from Cllr Waldren and Cllr Rook

**073/13 DECLARATIONS OF INTEREST**

There were no declarations of interest.

**074/13 MINUTES OF THE MEETING HELD ON 15<sup>th</sup> JULY 2013**

The minutes were unanimously approved and signed by the Chairman.

**075/13 MATTERS ARISING**

None.

**076/13 BENENDEN VILLAGE HALL COMMITTEE REPORT**

No report – the next meeting is in a couple of weeks.

The controls for the boiler no longer need to be moved as the Caretaker has access to the office.

There is a spare Wifi Router in the parish office which will be wired into the Village Hall.

**077/13 ST GEORGES**

- (i) Quinquennial Survey – The 3 Architects approached have not taken the opportunity to quote although one possibly will with further instruction, a further two have been approached, namely James Weirs and Ashenden Graham
- (ii) Replacement mower – The Trustees asked that the old mower be looked at by current servicer to see if repairs can be made, if not then a replacement should be bought. This purchase should not be made however, until a quote is obtained from Landscape Services for this mowing to be included in the current contract and costs compared. It was agreed that neither options should commence before the spring.

**078/13 IDEN GREEN AFFORDABLE HOUSING**

This item is to be discussed at a closed session due its nature being commercially sensitive. A confidential minute details discussions. The agreement reached was to have discussions with English Rural Housing Trust with regards to leasing the land.

**079/13 RECREATION GROUND**

- (i) It was noted that an informal meeting had taken place on 29<sup>th</sup> July with KCC and others to discuss the car parking entrance and arrangements and

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*These minutes are not a verbatim report of the meeting, but a summary of discussion and decisions taken at the meeting*

possible re-routing of the public right of way. A further meeting with KCC and others is to be held on 19<sup>th</sup> September and the discussions will be reported at the next meeting.

Cllr Barker proposed that an Advisory Working Party be set up with a membership of all Trustees for future meetings regarding the Village Hall Car Park. The Clerk is to attend and take notes. Cllr North seconded this proposal. 6 voted in favour and 1 against.

- (ii) Following the inspection by Playsafety Ltd, quotes have been received for the repairs to the playareas in Benenden and Iden Green. It was agreed repairs should be made as per the recommendations in the report for the Iden Green playarea, with a babyseat replacing one of the child swing seats. It was agreed Bourne Amenity would carry out the work for a sum of £895 plus a new babyseat. With regard to the Benenden playarea, it was agreed that repairs be deferred whilst talks regarding the car park are taking place. The Trustees agreed an informal working party be set up with its membership as Cllr Butler-Graham, Cllr Thomas and Cllr Cook. Its remit is to look at possible re-siting of the playarea due to possible car park expansion and what new equipment could be installed. It was agreed that other non-Trust members be asked to join the working party i.e. those involved in the original playarea discussions.
- (iii) It was noted that Folk Camps Society Ltd have asked for use of the Village Hall and Recreation ground for a period of two weeks in August next year. The Village Hall Management Committee is considering the hire of the hall and will report back to the next meeting. The Trustees agreed that recommendations from previous site facilitators be sought.

**080/13**

**FINANCE REPORT**

- (i) The bank reconciliation and transaction reports were noted and cheque payments approved.  
The recommendations from the Finance Committee were unanimously approved. It was resolved that:
  - Online 'view-only access' for the Clerk be permitted.
  - Cllr Thomas be added as a signatory on the account
  - Fiona Chalk be added as named contact on the account to replace Karen Bell.
  - That the Financial regulations applying to BPC should also apply to HMT

**081/13**

**ITEMS FOR FUTURE CONSIDERATION**

It was noted that the St George's chimney issue will be dealt with under the Quinquennial survey.

The meeting was closed at 10.10 p.m.